

United States Department of Agriculture



Natural Resources Conservation Service
Civil Rights Division
5601 Sunnyside Avenue
Mail Stop 5472, Room 1-2134
Beltsville, MD 20705

SUBJECT: Equal Opportunity Public Notification Policy

TO: All State Conservationists

It is my understanding that during past CR compliance reviews, some states were told that the USDA nondiscrimination statement had to be placed on all materials in the field offices. Please be advised that pursuant to Departmental Regulation 4300-003, Equal Opportunity Public Notification Policy, "the USDA nondiscrimination statement must be posted on all materials produced by USDA and its agencies for public information, public education or public distribution, except when the appropriate nondiscrimination statement applicable to recipients is distributed by USDA agencies is posted by recipients." This statement **does not** have to be posted on materials that are independent publications wherein NRCS did not produce the publication or for that matter share in the cost of its production.

If you have any questions or concerns regarding this matter, please contact me.

Thank you.

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Helping People Help the Land

An Equal Opportunity Provider and Employer



X

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