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## KANSAS BULLETIN NO. KS300-13-11

### **SUBJECT: LTP—Fiscal Year 2013—Conservation Stewardship Program and Performance Results System Reporting**

**Purpose.** To inform field offices (FOs) of new performance measures in the Performance Results System (PRS) to capture Conservation Stewardship Program 2008 (CStP) progress

**Expiration Date.** September 30, 2014

In the past, reporting of applied CStP enhancements to PRS has not been a requirement. However, the national headquarters is redefining the ability to document successes consistent with other conservation programs in order to respond to congressional inquiries. Currently, performance measures of the program are limited to financial assistance (FA) obligated, units (acres, numbers, and linear feet) of planned activities under contract, and count of planned activities, which is compiled nationally.

To address the agency's need to expand its ability to capture improvements to resource concerns, application of planned conservation activities to the landscape, and other information that frames the programmatic outcome, new program performance measures are being developed nationally. These performance measures related to CStP will be piloted in fiscal year (FY) 2013 and refined for use in FY 2014 and forward.

CStP Plans must be maintained current as the stewardship plan is part of the contract documents as set forth by Form NRCS-CPA-1202-CPC (Appendix) and the stewardship plan is the basis for payment as set forth by Form NRCS-CPA-1155, Conservation Plan Schedule of Operations. Thus, the ability to capture planned and applied conservation activities contracted with CStP FA exist in PRS and in Toolkit.

FOs must report progress (planned and applied) for CStP contracts the same way as any other conservation program with one exception—**reporting will only be generated from Toolkit.**

(more)

DIST: A, F, S, Franklin, Harrington

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FOs are to report planned and applied CStP enhancements and practices to PRS immediately following certification of satisfactory completion of the activities scheduled before September 30 of each FY. Program regulation and contract provisions require all activities be completed by the end of the FY unless a waiver has been granted.

**NOTE:** Progress reporting from Program Contracts System (ProTracts) will not be possible. ProTracts contract line items do not include the individual activities being implemented. When the PRS system opens again for performance reporting in FY 2013, new performance measures will be piloted in PRS, Section 6, Reports.

Assistant state conservationists for field operations should monitor reports in PRS to ensure records submitted are being counted.

**Contact:** Forward questions, through established channels, for Toolkit to Teresa L. Harrington at, [Teresa.harrington@ks.usda.gov](mailto:Teresa.harrington@ks.usda.gov) or call (785) 823-4529; and Program policy questions should be routed to Joni Y. Franklin, [joni.franklin@ks.usda.gov](mailto:joni.franklin@ks.usda.gov) or call (785) 823-4556.

*(Signed)*

ERIC B. BANKS  
State Conservationist