



Natural Resources Conservation Service  
760 South Broadway  
Salina, Kansas 67401-4604

Phone: 785-823-4500  
FAX: 785-823-4540  
[www.ks.nrcs.usda.gov](http://www.ks.nrcs.usda.gov)

---

September 14, 2012

**KANSAS BULLETIN NO. KS230-12-6**

**SUBJECT: EOP—Outreach Award Nominations Request**

**Action required by:** October 15, 2012

**Purpose.** Solicit nominations

**Expiration Date.** September 30, 2013

Kansas is establishing an award for outreach work done by a Natural Resources Conservation Service (NRCS) employee or group as set out in the General Manual, Title 230, Section 406.10 F. (10). The outreach nomination should apply to an outreach activity(ies) accomplished in fiscal year 2012. You are welcome to nominate yourself, a coworker, group, or team. Attached is the nomination form.

NRCS definition: Outreach is the way we do business with our customers. Outreach is the communication process whereby all people are made aware of federal programs within and outside the agency as well as delivering services to all customers and potential customers based on their needs.

Please submit the nomination form by October 15, 2012. It will need to be signed by yourself and your supervisor. Please forward the form to Mary D. Shaffer, Outreach Coordinator, Salina State Office. They can also be emailed to [mary.shaffer@ks.usda.gov](mailto:mary.shaffer@ks.usda.gov).

**Contact:** Mary D. Shaffer, Public Affair Specialist, 785-823-4571, [mary.shaffer@ks.usda.gov](mailto:mary.shaffer@ks.usda.gov)

*(signed)*

ERIC B. BANKS  
State Conservationist

Attachment

DIST: E