

KS513.2 Policy.

(f) The Kansas Information Technology Committee will provide recommendations for improvements or changes to the Kansas Web site to the State Technical Guide Committee (STGC).

The assistant state conservationist for operations (ASTC-O) and the webmaster are permanent members of the Information Technology Committee. The other six members include two representatives each from the field, area, and state offices.

(k) Management Team (MT) members will be responsible for the approval of updates, revisions, or additions to existing posted materials for their respective areas of responsibility. New elements or changes to the format of the Web page will be approved as appropriate by the webmaster, STGC, and the State Conservationist.

The integrity of posted information will be reviewed on a quarterly basis to ensure that material is current, accurate, and addresses topics of greatest interest to users. The MT member (or their staff representative) who has ownership or responsibility for the posted subject matter will make the review and advise the webmaster of needed changes.

(l) The Kansas point of contact for NRCS-managed activities or content, which will be posted on the U.S. Department of Agriculture (USDA) Internet, including the World Wide Web (WWW), will be the ASTC-O.

(m) The MT staff secretary/office assistant will be the designated contact person for each staff and will be responsible for providing approved changes or additions to the webmaster via Form KS-ADS-16, Approval of Directive/Website Information.