



United States
Department of
Agriculture

Farm
Service
Agency

Rural
Development

Natural
Resources
Conservation
Service

February 21, 2006

KS FAC NOTICE: 2006-3

TO: All Kansas FSA, NRCS, and Rural Development Offices

FROM: State Food and Agriculture Council (FAC)

SUBJECT: Energy Conservation

This FAC Notice replaces FAC Notice 2004-3.

**Energy
Conservation**

In accordance with the President's Memorandum on Energy and Fuel Conservation Actions, we need the cooperation of all USDA Service Center employees to take action in reducing energy costs to the maximum extent possible. The following actions should be taken:

- o Raise indoor temperature to 78 degrees for cooling and lower indoor temperatures to 68 degrees for heating and shut down non-essential space heating/cooling one hour before the normal close of each workday.
- o When leaving the office for the night, lights should be turned off except for security lights.
- o Leave computers on for virus updates, but monitors shall be turned off for the night.

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ACTING FOR