



Natural Resources Conservation Service
760 South Broadway
Salina, Kansas 67401-4604

Phone: 785-823-4500
FAX: 785-823-4540
www.ks.nrcs.usda.gov

January 3, 2013

KANSAS BULLETIN NO. KS250-13-1

SUBJECT: FNM—Travel

Purpose. To provide update on regulations for federal employees in travel status

Expiration Date. September 30, 2014

Current regulations require that federal employees in travel status (outside of the official duty station for more than 12 hours) must travel on government time and at government expense. Employees are no longer allowed to request travel on government time, but personal expense. State supplements and the Form KS-FNM-10, "Request to Attend Meeting/Unscheduled Training" will be updated in the near future to align with the federal regulations.

After further evaluation of the budget, the restriction on the use of a personally owned vehicle (POV) is being removed. Effective with this bulletin, management team members may approve the use of a POV for official business. POV use by management team members must be approved by the state conservationist. When a government-owned vehicle (GOV) is available, employees will only be reimbursed at the personal preference rate.

Contact: Loren L. Graff, 785-823-4521, loren.graff@ks.usda.gov with questions.

(signed)

ERIC B. BANKS
State Conservationist

Dist: E