

# ANNUAL MONITORING WORKSHEET

## Action Items—Definitions

- (1) NRCS action needed financial assistance (FA contract)—When repairs, maintenance, or management is identified and funds are needed to complete the action. Field office (FO) will determine method for requesting funds through input from the area office and landowner. Options for dollars are federal contract, Conservation Program Contract (CPC) with landowner, or use of government credit card with proper approval. Provides an estimated completion date for when the work needs to be done.
- (2) NRCS action needed (3rd party contract)—Kansas does not have this option available. Please disregard.
- (3) Entity action needed—This is for Farm and Ranch Lands Protection (FRPP) and Grassland Reserve Program (GRP) easements held by cooperating non-government organizations. FOs will not be using this action item.
- (4) Landowner action needed—This is used when minor issues are impacting the easement area and can be easily remedied by the landowner. Items like removal of equipment parked on the easement area, hay bales left on the easement area, or possibly livestock from adjacent pasture grazing on the easement area. Also, control of noxious weeds would be a landowner action needed.
- (5) Compatible Use Authorization (CUA) needed—Unauthorized activities are identified on the easement area without a current CUA. Food plots or mowed trails for example.
- (6) Plan needs to be developed/updated—This is marked when FO identifies that management needs to intensify or change to address concern; i.e., woody vegetation invading a prairie cordgrass meadow, forested areas on the easement need to have a forest management plan. Water and sediment control basin for erosion control.
- (7) Operation and Maintenance (O&M) plan needs to be developed/updated—This action is specifically related to infrastructure like dikes, water control structures and other constructed practices. NRCS has identified that practice maintenance is needed on the easement area; i.e., trees growing on dikes or flood damage to dikes.
- (8) NRCS enforcement action needed—FO identifies an easement violation that cannot be corrected by approval of a CUA. Examples: Landowner built an ATV race track on the easement, landowner or neighbors have been using the easement for a trash dump, or landowner developed a camper park complete with cabins and RV hookups for electricity and water.
- (9) Other—If the situation doesn't fit in any other category, use other and explain the situation.