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June 8, 2012

KANSAS BULLETIN NO. KS230-12-5

SUBJECT: EOP—Announcement for Civil Rights Advisory Committee Positions in Kansas

Action required by: June 25, 2012

Purpose. To solicit nominations

Expiration Date. September 30, 2013

The Kansas Civil Rights Advisory Committee (CRAC) is composed of employees in various occupations and grade levels. The CRAC serves as an advisory body to the state conservationist (STC) on civil rights issues and focuses attention on achieving workforce diversity in the Kansas Natural Resources Conservation Service.

Nominations are being accepted for the following positions on the Kansas CRAC: one committee member and three Kansas Special Emphasis Program Managers (SEPM) positions—**Hispanic, Black, and Asian/Pacific Islander Program Manager**. Responsibilities for the committee members include: conducting civil rights reviews, raising awareness of civil rights in Kansas, advising the STC on policy issues regarding civil rights, and working in conjunction with other CRAC members and SEPMs.

In addition, the SEPM positions require planning and implementing a special emphasis program (SEP) to improve employment and advancement opportunities for SEP groups; analyzing challenges facing women, minorities, veterans, or persons with disabilities in the agency; offering career information; sponsoring programs to increase employee awareness; and assisting with recruitment efforts. SEPM positions are collateral duty positions and are under the direct supervision of the STC.

The individuals selected will serve a three-year term beginning September 1, 2012, and ending September 30, 2015. The candidates should be prepared to participate in the CRAC meetings.

If you are interested in serving as a CRAC SEPM or committee member, please complete the attached form and forward it through the appropriate chain-of-command for concurrence. Completed forms should be sent to Daniel H. Meyerhoff no later than **June 25, 2012**.

To learn more about the Kansas CRAC, visit the following Web page:
http://www.ks.nrcs.usda.gov/intranet/civil_rights.

Contact: Daniel H. Meyerhoff, 785-625-2588 or daniel.meyerhoff@ks.usda.gov.

(signed)

ERIC B. BANKS
State Conservationist

Attachment

DIST: E