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December 10, 2012

KANSAS BULLETIN NO. KS330-13-4

SUBJECT: MGT—Kansas Natural Resources Conference, January 24-25, 2013

Action required by: December 28, 2012, and January 4, 2013

Purpose. To provide information and authorize attendance of the subject conference

Expiration Date. September 30, 2014

The Kansas Natural Resources Conference will be held January 24-25, 2013, at the Airport DoubleTree by Hilton Hotel, 2098 Airport Road, Wichita, Kansas. The theme for the conference is "Under Attack: Invasive Species in Kansas."

Employees interested in acquiring the technical training being provided, or those whose papers/posters were accepted, should submit a completed [registration](#) form along with justification for attendance through proper channels to their management team (MT) member by December 28, 2012. MT members will send approved registration forms to Muriel Morgenthaler by January 4, 2013. Upon receiving approval notice from National Headquarters, the state office will notify MT members of those employees approved to attend and will handle registration.

Employees authorized to attend will be responsible for making their own hotel reservations at the Airport DoubleTree or other nearby motel. Reimbursement will be at established government per diem rates (\$86 for lodging and \$56 for meals and incidental expenses). Registration includes breakfast and lunch on Friday so travel vouchers need to reflect corresponding deductions.

Detailed information about the conference, program, registration, and breakout sessions can be found at www.kansasnrc.org.

Contact: Daniel H. Meyerhoff, Assistant State Conservationist for Field Operations, 785-625-2588 ext. 102, or James J. Krueger, Assistant State Conservationist for Operations, 785-823-4508

(signed) JAMES J. KRUEGER, ACTING FOR

ERIC B. BANKS
State Conservationist

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