



Natural Resources Conservation Service
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July 3, 2012

KANSAS BULLETIN NO. KS360-12-15

SUBJECT: PER—Wrap-up Meeting and Individual Conferences for Student Trainees

Purpose. To notify student trainees, supervisors, and Management Team (MT) members of the subject meeting and conferences

Expiration Date. September 30, 2013

The final wrap-up meeting for student trainees is scheduled for Wednesday, July 25, 2012, at the Natural Resources Conservation Service (NRCS) Conference Center, 747 Duvall, Salina, Kansas. We will begin promptly at 10 a.m.

Each student will be expected to make a 10-minute PowerPoint presentation on their training and work experience received this summer. Participants may either email their presentation to Kayla Ascher prior to the meeting but no later than Friday, July 20, to ensure it will be properly loaded on a state office computer or bring it with them on an NRCS thumb drive. If the field office does not have a thumb drive to use, please contact the area office.

Individual conferences will be conducted with students on Tuesday, July 24, 2012, and prior to and after the meeting on Wednesday, July 25, 2012 (see attachment for schedule). **These conferences will be held at the state office (SO); not at the NRCS Conference Center.** Students authorized for overnight travel on Tuesday, July 24, 2012, are listed at the bottom of the conference schedule. There may need to be some limited overtime to accommodate travel, so students will need to get prior approval from their supervisors.

We are working on getting hotel rooms scheduled and will send additional information to those impacted supervisors and students by email when final arrangements have been made.

(more)

DIST: A, SOS, Student Trainees, Student Trainees' Supervisors

MT members, especially all assistant state conservationists for field operations, are encouraged to attend. Supervisors are invited if schedules allow, but are not required to attend.

Contact: Kayla D. Ascher, 785-823-4562 or kayla.ascher@ks.usda.gov

(signed)

ERIC B. BANKS
State Conservationist

Attachment