

General Manual  
Title 250 - Financial Management

Part 481 - Authorized Distance for Natural Resources  
Conservation Service Employees Temporary  
Duty Travel in the State of Kansas  
Subpart A - General

KS481.0 General

Kansas Natural Resources Conservation Service (NRCS) will use a 50-mile radius around the Temporary Duty (TDY) point as the official TDY commuting area. Anyone whose official duty station is outside the 50-mile radius may be eligible for TDY travel reimbursement.

The assistant state conservationist for field operations (ASTC-FO) will make the determination for their respective areas regarding eligibility for travel reimbursement.

The supervisory Management Team member may approve TDY reimbursement on a case-by-case basis when there is a special state-wide meeting, conservation district meeting, or other meeting where circumstances dictate that the employee needs to stay at the TDY location overnight, and their duty station falls within the 50-mile radius.