

# Toolkit

## Task Guide #36

### Symbology Settings to Display Select Land Units

September 4, 2007

#### Abstract

Kansas conservation planning policy states "...Toolkit plans will be stored within a single customer folder for the customer's agricultural operation"; therefore, multiple contracts and plans may be contained within one conservation plan. With the use of this task guide, Toolkit users will be able to create maps displaying only the land units associated with a specific contract or plan instead of all land units within the Toolkit customer folder.

*Display of all land units in the agricultural operation*



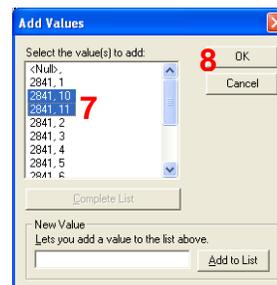
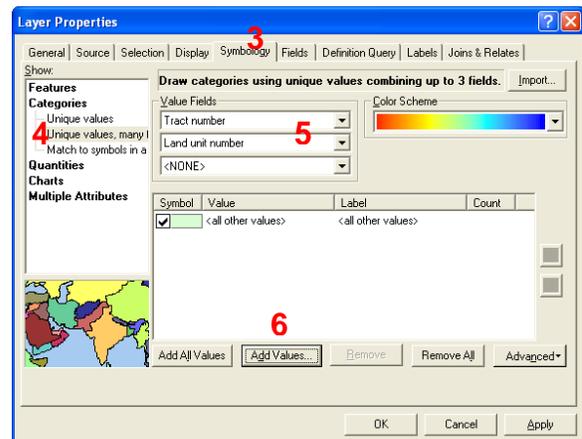
*Display of only land units associated with a contract in the agricultural operation*



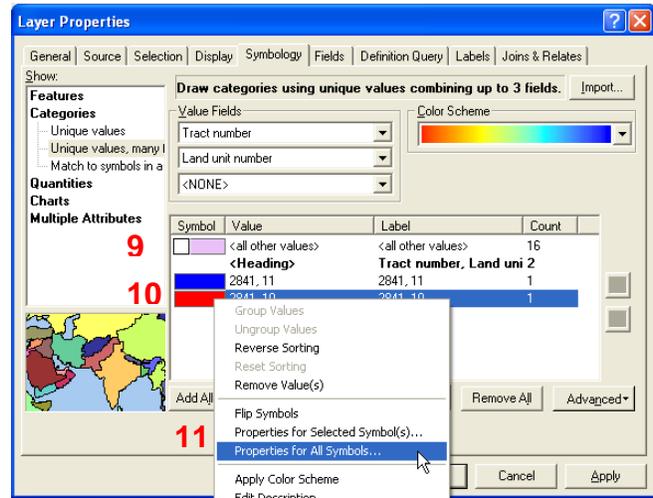
#### Instructions

*Note: Red numbers appearing in dialog windows are for reference to the following steps and will not appear in the software.*

1. Open Toolkit and ArcMap with the consplan data loaded and visible
2. Right click the **consplan layer** then click **Properties**
3. Click the **Symbology** Tab on the Layer Properties dialog window
4. Click **Categories – Unique values, many fields**
5. Select "Tract number" and "Land unit number" from the first and second Value Fields list boxes
6. Click **Add Values...**
7. From the Add Values dialog window, select the land units that are to be displayed. Use the keyboard shift or control keys to select multiple values.
8. Click **OK** to save the selection and close the dialog window

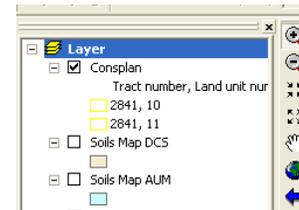


9. Uncheck the **<all other values>** check box
10. Right click on the symbol for any of the additional land units in the list
11. Click on **Properties for All Symbols...**
12. From the Symbol Selector dialog window, set the fill color to **No Color**, the line width to **1**, and the outline color to **Yellow**.



13. Click **OK** to save and close the Symbol selector dialog window
14. Click **OK** to close the Layer Properties dialog window

15. The Consplan information in the Table of Contents (TOC) can be collapsed by clicking the **“minus”** to the left of the layer name.



Continue with normal steps for Toolkit conservation planning; keep the following items in mind.

1. When labeling with the Toolkit Map Label  tool, all land units will continue to be labeled not just the visible land units.
2. When Toolkit is closed, the symbology for the Consplan is saved. Upon reopening Toolkit, there is the potential that all land units in the consplan will not be displayed. This can cause confusion and inappropriate digitizing of unwanted additional land units.