

General Manual
Title 230 - Equal Opportunity

Part 401 - Equal Employment Opportunity
Subpart A - Introduction

KS401.6 Responsibilities Within the EEO Process

B. The state administrative officer is designated Equal Employment Opportunity Liaison Officer. The assistant state conservationist for programs is designated Civil Rights Liaison Officer for program delivery.

General Manual
Title 230 - Equal Opportunity

Part 401 - Equal Employment Opportunity
Subpart B - Provisions Applicable to Particular Complaints of
Discrimination

KS401.25 Sexual Harassment

D. Prevention is the...

- (1) Sexual harassment is unacceptable conduct in the workplace, whether it is between peers or between supervisor and subordinate, and will not be tolerated. Managers and supervisors are directed to take prompt and appropriate action on complaints of sexual harassment or knowledge that sexual harassment has occurred, whether or not there is a complaint.
- (2) Employees who believe they are victims of sexual harassment should contact their supervisor, Federal Women's Program Manager, or Equal Employment Opportunity Liaison Officer. The first effort should be to resolve the problem, or alleged problem, informally.
- (3) Sanctions taken will be as described in Section 401.25, E., (2).
- (4) Supervisors and managers will discuss sexual harassment annually at personnel meetings.