



Natural Resources Conservation Service  
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May 4, 2012

## KANSAS BULLETIN NO. KS-360-12-12

### SUBJECT: PER—Student Trainee Orientation Meeting

**Action required by:** June 4, 2012

**Purpose.** To notify participants and supervisors of the date and location of the student orientation meeting and extend an invitation to evening activities to any interested Natural Resources Conservation Service (NRCS) employee in Kansas

**Expiration Date.** September 30, 2013

An orientation meeting for all student trainees and supervisors is scheduled for June 6-7, 2012. **A supervisor who trained a student last summer AND attended the supervisory meeting during orientation is not “required” to attend, but is welcome and may attend if desired.** Other supervisors should plan to attend or send an acting representative if a prior commitment does not allow participation. Lodging for students will be arranged by the state office.

The orientation session will begin on Wednesday, June 6, at 10 a.m. at the NRCS Conference Center, 747 Duvall Street, Salina, Kansas (see attached map). The student trainees will travel to the Manhattan Plant Materials Center (PMC) after lunch on Wednesday, June 6, for a tour of the PMC and a soils demonstration. Students should come prepared to be outdoors for the afternoon. Supervisors will remain in Salina to meet and discuss a variety of topics including expectations and their responsibilities as trainers.

Training for students will begin at 8 a.m. on Thursday, June 7, and will conclude by 12:30 p.m. Supervisors are not required to attend on June 7.

All NRCS employees in Kansas (including a spouse/guest) who would like to meet the students are invited to All-Star Lanes, 624 South Broadway, Salina, for food and fun after the students return from the field (approximately 5:30 p.m.). This event is on employees' personal time. Only students will be authorized per diem.

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Cost for bowling (including shoe rental) is \$8 for two hours. A variety of items (i.e., hamburgers, fries, and pizza) are available from the grill. The cost of bowling and food/drink is at each person's own expense. This will be a good opportunity for students to get to know each other, as well as meet other Kansas NRCS employees.

Any employee or student planning to attend should R.S.V.P. to Kayla D. Ascher by phone or email by Monday, **June 4, 2012**.

**Contact:** Kayla D. Ascher, 785-823-4562 or [kayla.ascher@ks.usda.gov](mailto:kayla.ascher@ks.usda.gov)

*(signed)*

ERIC B. BANKS  
State Conservationist

Attachment