



United States  
Department of  
Agriculture

Farm  
Service  
Agency

Rural  
Development

Natural  
Resources  
Conservation  
Service

Kansas —  
Association of  
Conservation  
Districts

February 28, 2003

**KS FAC NOTICE: 2003-3**

**TO:** All Kansas Farm Service Agency, Natural Resources Conservation Service, Rural Development and Conservation District County Offices in Kansas

**FROM:** State Food and Agriculture Council (FAC)

**SUBJECT:** Safety and Health Hazards

**Hazardous,  
Explosive or  
Combustible  
Materials**

Federal Property Management Regulation (FPMR) 101-20.105-1(b) states that hazardous, explosive or combustible materials shall not be brought into buildings unless authorized by appropriate agency officials. Safety and Health policy and GSA Property Regulations prohibit bringing combustible materials into a federally owned or leased property. All employees are responsible for maintaining a workplace free from safety, health and fire hazards.

**Candles**

Candle burning in a service center is a fire and safety hazard and is not permitted. This includes "flameless" candles that are wax candles that are melted by an electric warming plate rather than by a flame.

In addition, be aware that some candles have a very strong aroma that can create problems for employees and customers who are sensitive to fragrances even when the candles are not lit.

BILL R. FULLER  
State Executive Director  
Farm Service Agency

CHARLES R. BANKS  
State Director  
Rural Development

HAROLD L. KLAEGE  
State Conservationist  
Natural Resources  
Conservation Service

DON REZAC  
President  
Kansas Association  
of Conservation Districts