

KS518.100 Contract Modifications

D. Modifications Requiring Participant and Natural Resources Conservation Service (NRCS) Signature

(ii) Requests for contract modification deleting part of the land from contract must be accompanied by the specific reason for removing the land.

(iii) The request must include Form NRCS-CPA-152, Conservation Program Contract Transfer Agreement, to transfer the land to another contract or include a new participant on the current contract. The request for contract modification along with Form NRCS-CPA 152 will be forwarded to the assistant state conservationist for field operations (ASTC-FO) via electronic contracts (eContracts) using Exhibit KS512.91 Q, Example Letter, Modifications That Require Signatures. The ASTC-FO will review and concur/not concur and forward to the state conservationist (STC) via eContracts.

F. Approval of Contract Modifications

For participants who are entities, partnerships, or trusts, the signature must be supported by documentation that the individual who signed has appropriate signature authority for the business type.

KS518.103 Transfer of Land Under Contract

A. General

- (1) Land that is lost due to sale of land is automatically considered transferred.
 - (i) If the Natural Resources Conservation Service (NRCS) has not been notified that the land has been transferred within 60 days from the date of sale, then the contract will be processed for termination by the State Conservationist (STC). The termination should be submitted via electronic contracts (eContracts) using the appropriate state template for deletion of acreage modifications with the amount of cost recovery assessed, the total dollars obligated to the contract, and the total amount paid to the participant. Land that is voluntarily lost by the participant due to sale of land will be automatically processed for termination due to noncompliance by the STC and the participant given appeal rights.

KS518.105 Contract Compliance

B. Contract Reviews

These should be conducted prior to payment in order to ensure that improper payments are not made on contract items. Contract reviews should be documented in the Program Contracts System (ProTracts). Any non-compliance item must be recorded on a ProTracts generated Form NRCS-153, Agreement Covering Non-Compliance with Provisions of Contract, with a designated conservationist's electronic signature and uploaded via electronic contracts (eContracts) with all the necessary signatures in order to notify the state office of potential payment issues with the contract.

KS518.107 Canceling and Terminating Contracts

All cancellation and termination requests shall be uploaded into electronic contracts (eContracts).