

KS502.4 Responsibilities.

(d) State Conservationist and Regional Conservationist have the following responsibilities:

(1) The assistant state conservationist for operations (ASTC-O) is the Information Technology (IT) security coordinator in Kansas.

(2) The fiscal technicians are the Departmental Computer Center (DCC) access coordinators in Kansas. The state office IT specialist is the backup coordinator.

(3) The Office of the Chief Information Officer (OCIO) Information Technology Services (ITS) is the system administrator designated as the Kansas server coordinator. The area IT specialists are responsible for servers within their areas.

KS502.14 Securing IT Equipment.

Kansas policy prohibits use of personal hardware and software programs, including unofficial downloaded software on government-owned Personal Computers (PCs), without prior written approval of the State Conservationist.

Customizing workstations with desktop themes, messenger services, etc., is not authorized on government-owned computers.

Personal hardware such as Personal Data Assistants (PDAs), zip drives, etc., that are connected to workstations is not authorized on government-owned computers.

Pictures used as wallpaper for screensavers must be scanned for viruses prior to use.

KS502.28 Theft or Property Damage.

- (a) The local Information Technology (IT) security coordinator in Kansas is the NRCS office manager in each location.