



Natural Resources Conservation Service
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April 20, 2012

KANSAS BULLETIN NO. KS230-12-2

SUBJECT: EOP—NRCS Women's Conference

Action required by: May 4, 2012

Purpose. To inform all employees of upcoming women's conference

Expiration Date. September 30, 2013

A Natural Resources Conservation Service Women's Conference is scheduled for May 17, 2012, at the Webster Conference Center, 2601 N. Ohio Street, Salina, Kansas. The conference will begin at 9 a.m. in the Activity Center (see attached map). An agenda for the day is also provided as Attachment 2.

Employees wishing to attend the Women's Conference will need to obtain their supervisor's approval and email your RSVP reply to your area office assistant **no later than May 4, 2012**; state office employees will email their RSVP reply to Tami Yost **no later than May 4, 2012**. Lunch will be served on-site for a cost of \$8 per person or you may bring your lunch if you wish. Purchased lunch will include salad bar, entrée, beverage, and a dessert. Please include in your RSVP whether or not you will be purchasing lunch. If you are purchasing the lunch provided, you will need to bring the exact amount in cash or check and pay during the registration period on the day of the conference.

A block of rooms available for the night of May 16, 2012, has been reserved at the Sleep Inn for the \$77 per diem rate. Those that are traveling a distance of more than 100 miles from their duty station will be considered eligible for overnight stay with supervisory approval. Call 1-785-404-6777 and ask for the block of rooms for 'NRCS' in order to obtain the government rate. The block will be released May 9, 2012.

Contact: Jill M. Pfannenstiel, Federal Women's Program Manager, 785-625-2588 or jill.pfannenstiel@ks.usda.gov

(signed) JAMES J. KRUEGER, ACTING FOR

ERIC B. BANKS
State Conservationist

Attachments

DIST: E