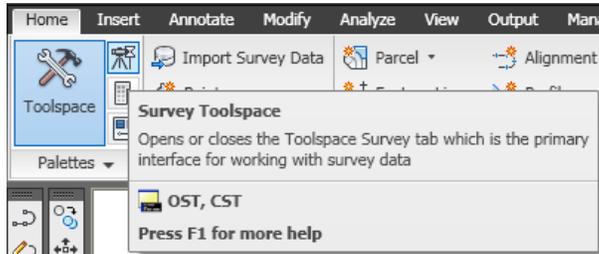


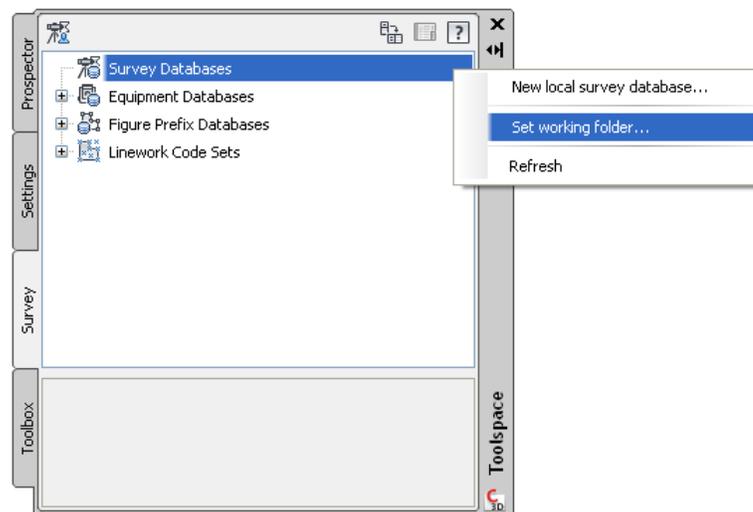
This quick reference guide covers the process of setting up a survey database and network to be used when importing survey data into the software using Trimble Link.

A. Set up the survey database

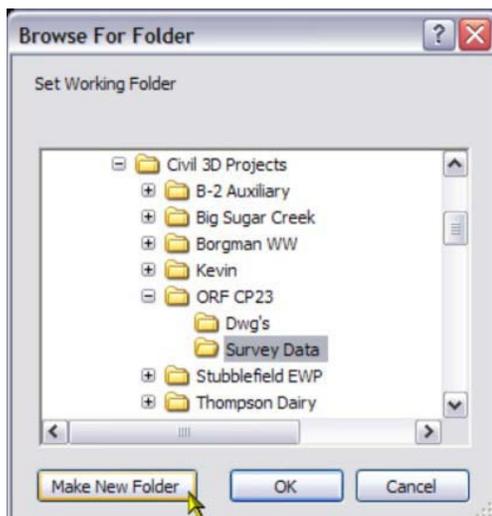
1. Go to the Survey tab in Toolspace. If the Survey tab does not show up in Toolspace, open it by clicking on the *Survey Toolspace* button on the *Palettes* panel of the *Home* ribbon.



2. On the *Survey* tab in *Toolspace*, right click on *Survey Databases* and select *Set working folder...*

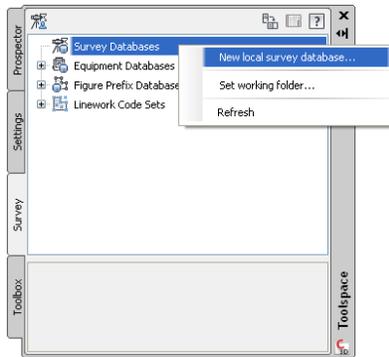


3. Browse to your working folder location, which is where the files for the project you are working on is located, e.g. S:\Service_Center\NRCS\Engineering\Projects\Project Name\
4. Use the *Make New Folder* button and create two sub-folders with the names "Dwgs" and "Survey Data"

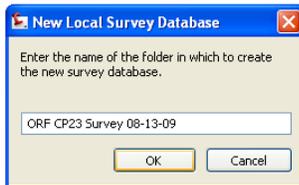


5. Select *Survey Data* as your working folder and click on the *OK* button. A different folder path can be used if desired.

6. Right click on *Survey Databases* and select *New local survey database...*

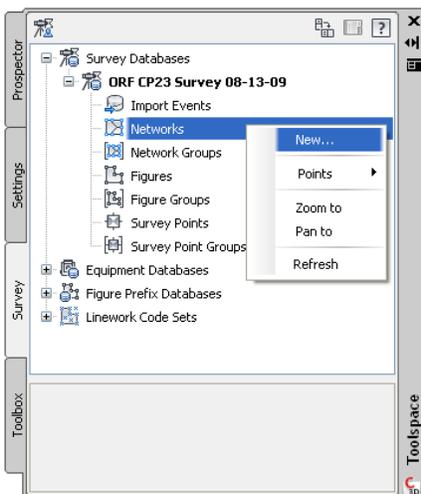


7. Enter a name for the database and click on the *OK* button.



- B. Create networks for GPS survey and for total station survey.

1. Expand the listing under the name of the database you created in step A7 above. Right click on *Networks* and select *New...*



2. The *New Network* window will appear. In the value column, enter the following information:

Next to Name type GPS Survey

Next to Description type North Field

Click on the *OK* button when finished

