Conservation Stewardship Program
Mapping Convention.

<u>Overview of Procedure</u>
(Detailed procedures start on page3)

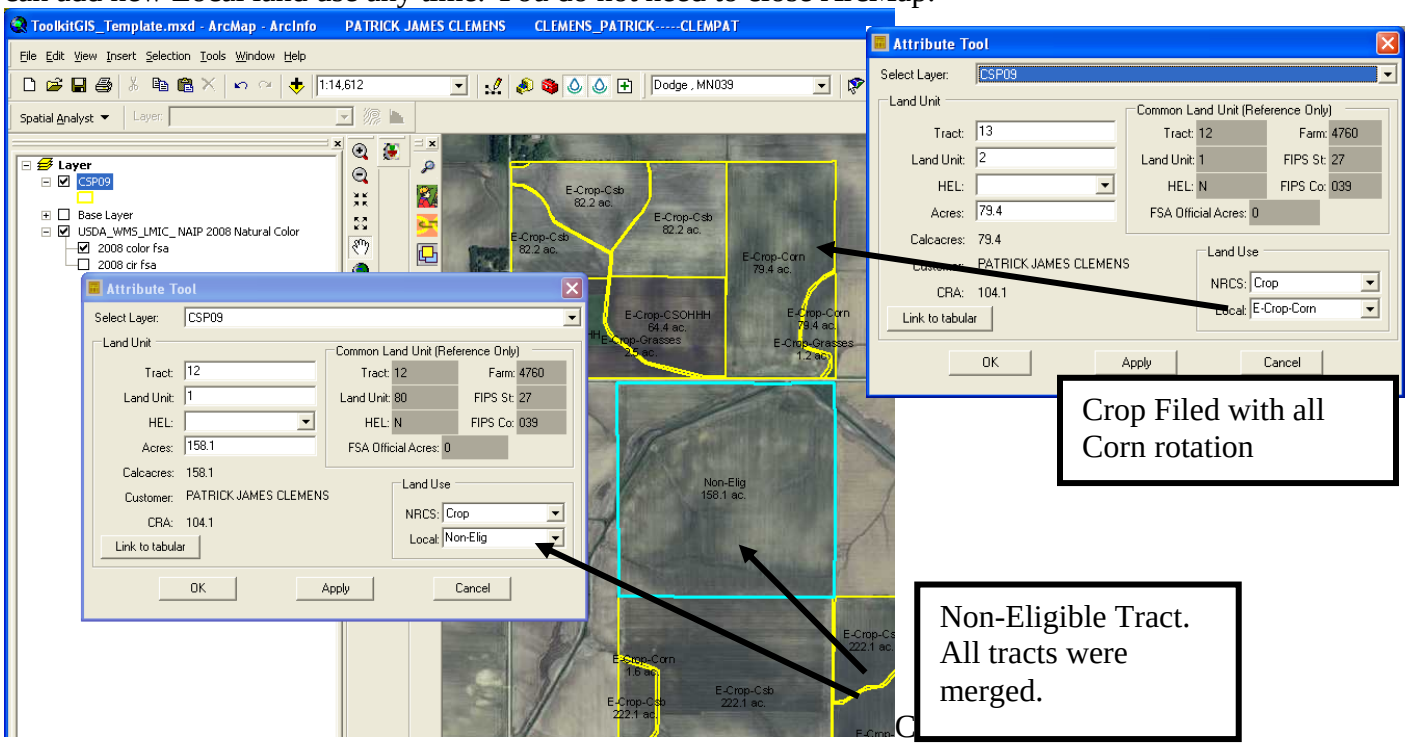
You should have a copy of the 1026A and 156ez for this Producer.

- Open Toolkit, Check out or create new Customer
- In the Customer File Tab, add your base County ToolkitGIS_template or Open the Template ArcMap Project
- Use Hardee Star and create a NEW Consplan preferably called **CSP09** (CSP plans by Fiscal Year, CSP09, CSP10, CSP11…).
- Add entire AgOperation as defined from 1026 Owner /Operator and Operator.
  All of it. Control of the Land is NOT addressed yet
- Load the Task for CSP to add eligibility layers

  (OR use , browse to F:\geodata\Conservation_practices\CSP\ and load CSP_2009.lyr)
- Label Tract right away. to identify the non-eligible tracts.
- While in Edit Mode, Modify Fields.
  1. Split or Merge Crop fields based on Common Land Use and Crop Rotation. (Only Merge fields that share a border)

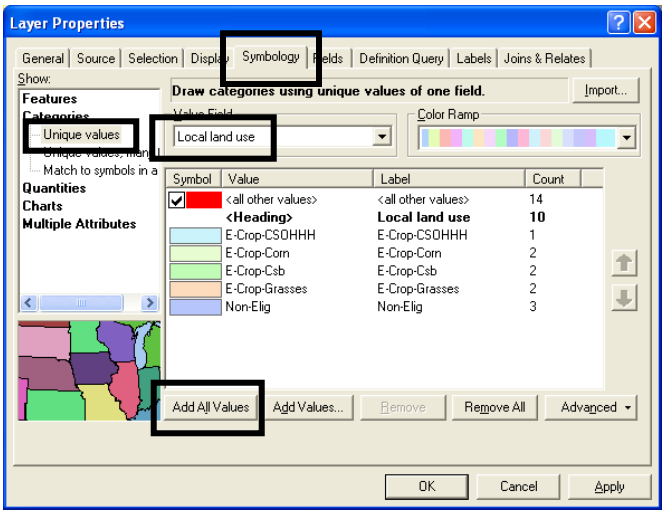
     Do not merge waterways with the surrounding fields if FSA has the waterways defined in the CLU. Waterways without crop history 4-6 years are Non-eligible.
  2. Split Pasture from NIPF and non-eligible areas (headquarters, feedlots, etc). Split Native & Introduced grasses in Pasture as needed
  3. If a TRACT is Non-Eligible, Merge all the fields together. This will help with attributing and labeling.
- Stop Editing and Save Edits
- Start Attributing your fields

If you HAVE NOT set up your Local Land Use . You need to do so (Appendix 1). You can add new Local land use any time. You do not need to close ArcMap.

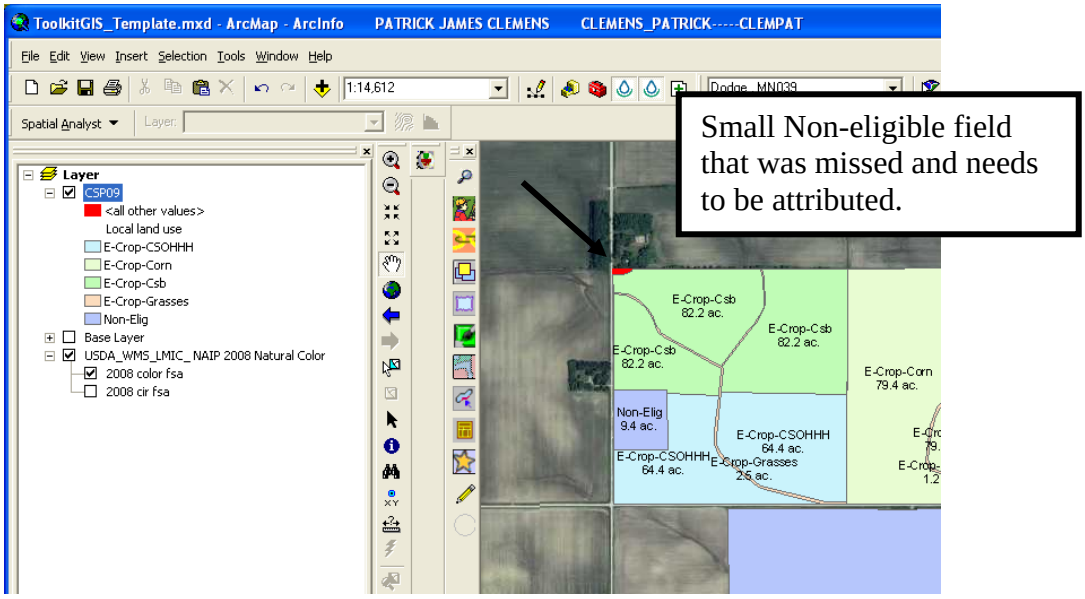


- Change the CSP09 Properties/ Symbology. Show Eligible and Non-Eligible Field in Layout.

- Verify that what is eligible and Non-eligible is correct. If you missed a field it will display as red in this example



- If you have an error, Edit and Change the Attribute table if necessary.



- Open your Toolbox .
- Right click inside your toolbox window and select Add Toolbox.
- Browse to **F:\geodata\conservation_practices\CSP** and select **_CSP09.tbx**
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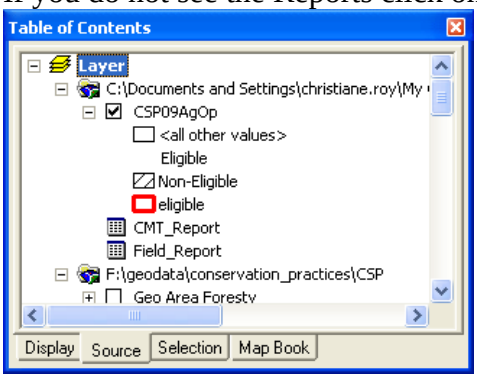
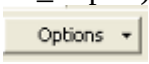
- Double click TK2- Toolkit Detail Tract and Field Report Icon.
- Select the folder where you want to save your report in Toolkit.
  Example: `C:/Documents and settings/<your.name>/My Customer Files toolkit/<producers name>/CSP/.`
- Double click TK3- Toolkit CMT Report Icon.
- Select the folder where you want to save your CMT report in Toolkit.
  Example: `C:/Documents and settings/<your.name>/My Customer Files toolkit/<producers name>/CSP/`

- If you do not see the Reports click on the Source Tab.

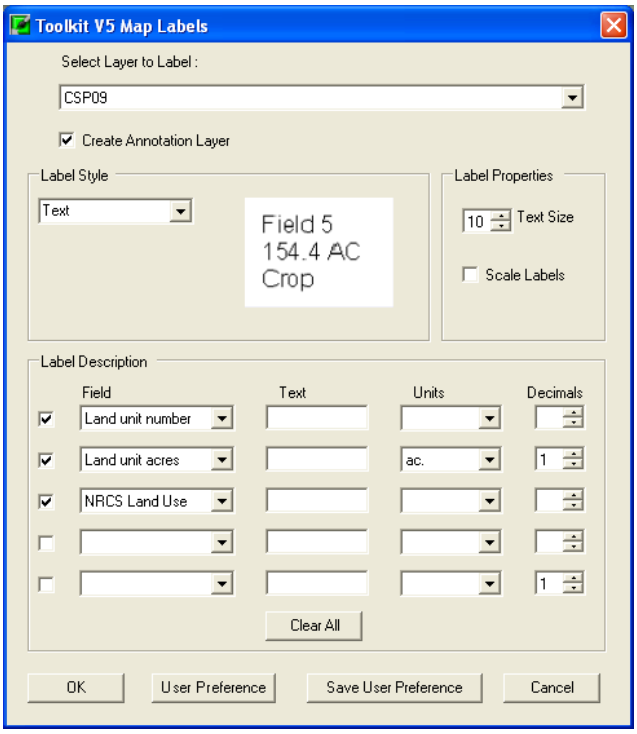


- Right click your report (CMT_Report) and select Open
- In the Report Table, select 

Print The Report. You will use the Report to fill the CMT Tool.
- Print the Detail Field Report as well.

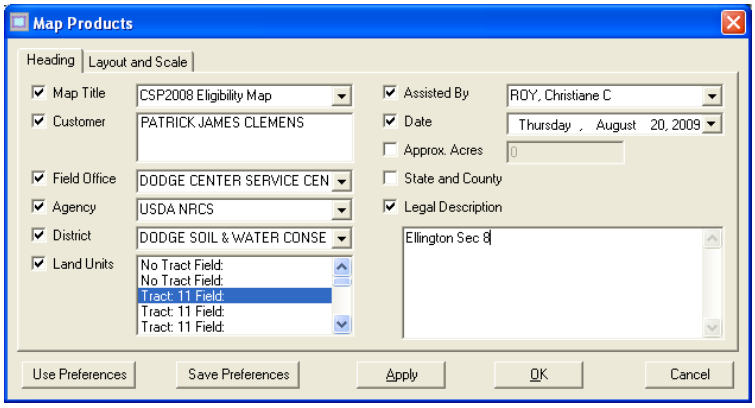
Finalizing Your Map

- Label your Map.
- Select the following fields. And Check off the Annotation layer. You won't be able to move the labels, but you won't have to Label each tract.



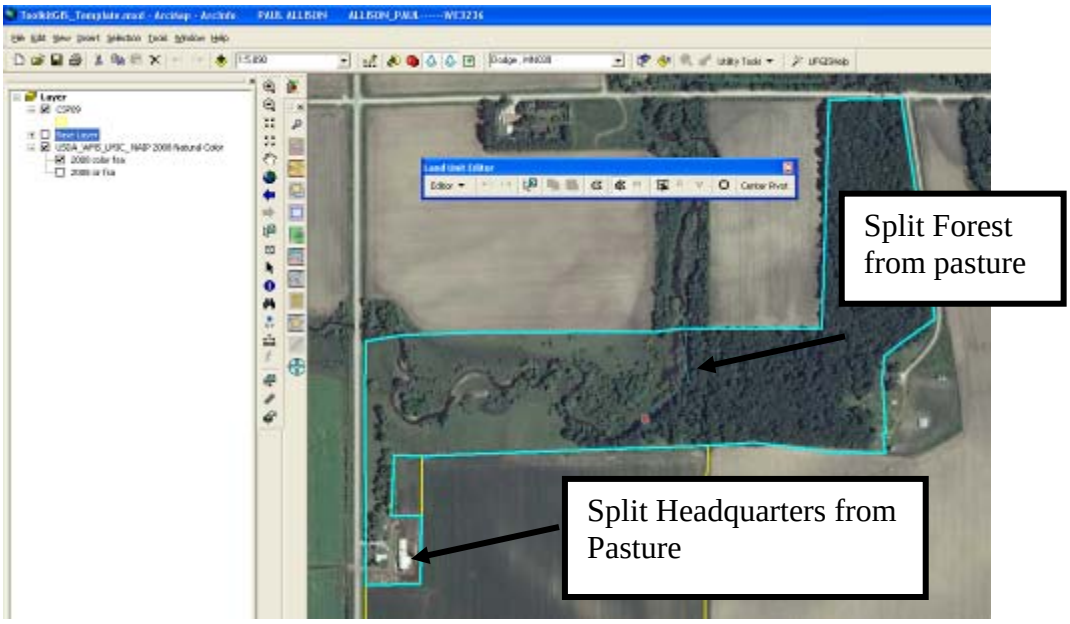
You can Label your TRACT on your MAP LAYOUT instead of each field.

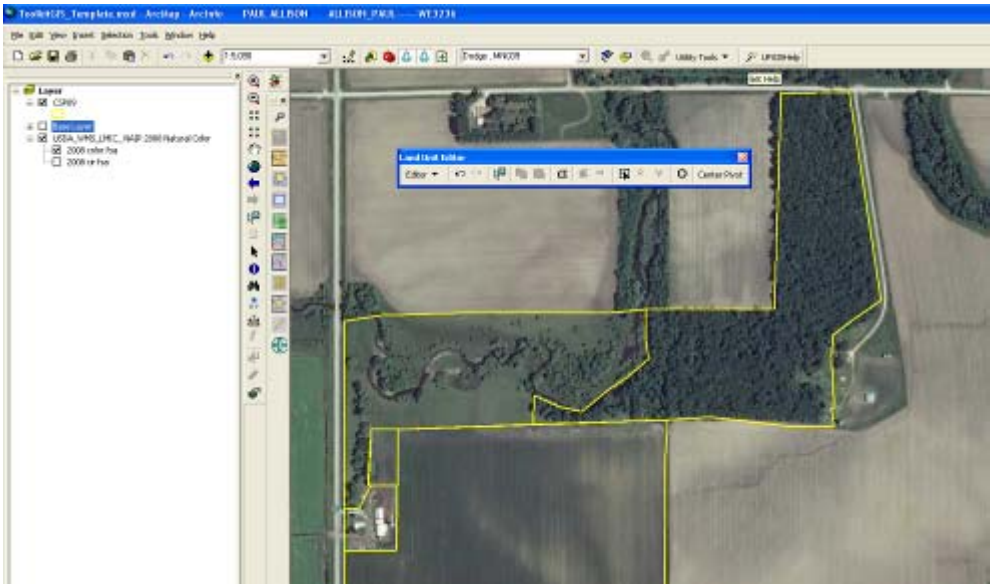
- Zoom to a Tract, Print your Maps .



- Show Eligible and Non-Eligible Field in Layout.
- DO NOT SHOW the CRP and WRP Layers from the Layer "CSP 2009 -Eligibility and Geo Area". This would be a FOIA violation.

Example:

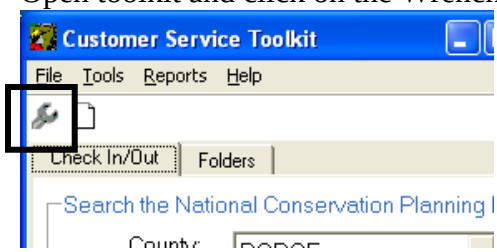
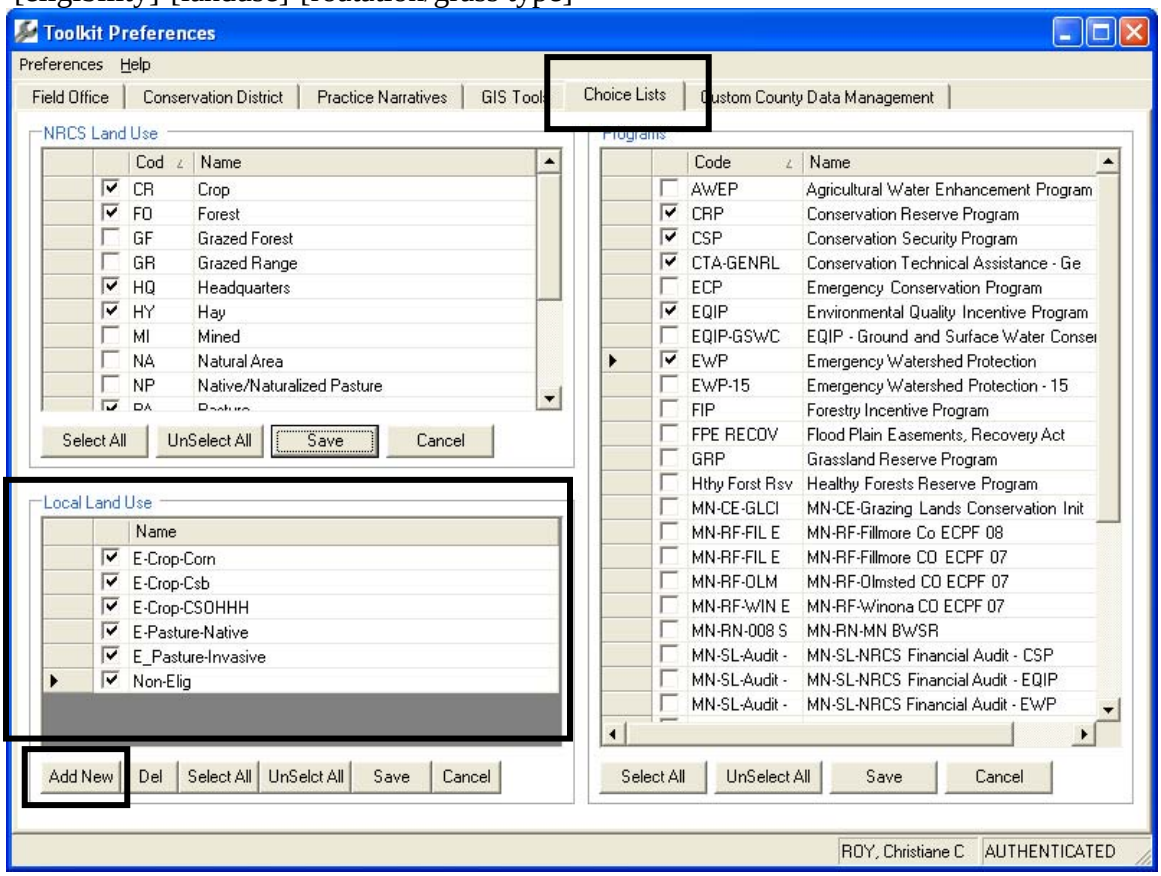

Split Forest from pasture
Split Headquarters from Pasture



Split Different
Rotation Systems

Toolkit Properties for Local land Use

Open toolkit and click on the Wrench.



In your Choice Lists tab, add some local land Use as identified below.
It will be easier to summarize the data if you use a combination of:
[eligibility]-[landuse]-[roatation/grass type]