

This guide covers the process of setting up the Minnesota customizations in the tool palette.

1. Unzip the file NRCS_MN_Customization_1.0.zip to the following folder on your hard drive:

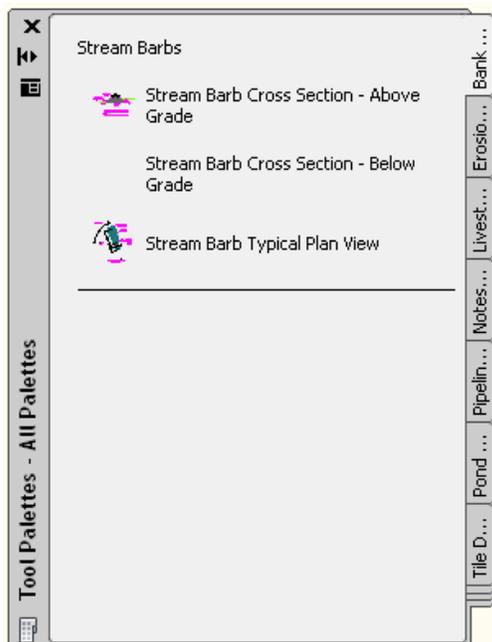
C:\Documents and Settings\All Users\Application Data\CAD Std 2010

This step will create the following two folders in the location above:

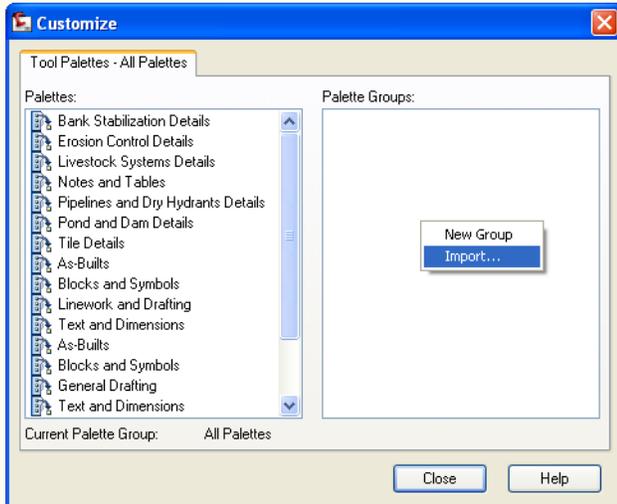
MN NRCS Details
MN NRCS Tool Palettes

If these folders already exist on your hard drive, you will receive a message asking if you want to overwrite the existing files.

2. Start Civil 3D
3. Open the *Options* window. This can be done by typing *options* at the command line, but right clicking in the drawing area and selecting *Options* from the shortcut menu, or by clicking on the *Options* button on the Application Menu at the top left hand corner of the window.
4. Go to the *Files* tab
5. Click on the + sign next to *Tool Palettes File Locations*
6. Click on the file path next to the arrow under *Tool Palettes File Locations* and click on the *Add...* button
7. Click on the *Browse...* button and go to the following location on your hard drive:
C:\Documents and Settings\All Users\Application Data\CAD Std 2010\MN NRCS Tool Palettes
8. Click on the *Apply* button, then the *OK* button to exit the *Options* window.
9. Open the Tool Palette window. This can be done by clicking on the  icon on the *Palettes* panel on the *View* ribbon.
10. Click on the menu icon on the Tool Palettes window (the third icon down on the upper left hand corner of the Tool Palettes window shown below). Select *Customize Palettes...* from the menu that appears.



11. Right click in the Palette Groups: window on the right side of the Customize window and select *Import...*



12. Browse to the following location:

C:\Documents and Settings\All Users\Application Data\CAD Std 2010\MN NRCS Tool Palettes

13. Select a tool palette group (these are files with a .xpg extension) and click on the *Open* button to load it into the tool palette. You will need to repeat steps 11 through 13 for each tool palette group that you want to load.
14. There should now be individual tool palettes and tool palette groups loaded into the *Customize* window. Click on the *Close* button to exit from this window.
15. You should now have tool palettes and groups loaded and ready to use. For more information on Tool Palettes, refer to Quick Reference Guide 262.0 *Working With Tool Palettes*.

