

Total Acres Tool

Abstract

The purpose of this task guide is to demonstrate the use of the *Total Acres* tool using both consplan shapefiles and graphics.

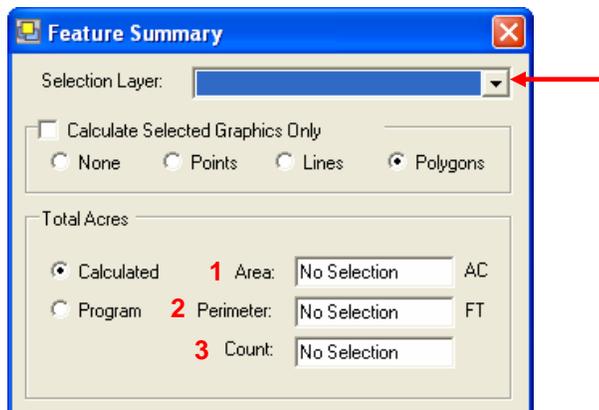
Steps: Click Total Acres Tool - Select Layer OR graphic

Details

Total Acres of Features in a Layer

1. **Click** the **Total Acres** button. 

2. To determine the acres of a field, **click** the **drop-down** menu and **choose** the *Selection Layer* (i.e. *SMITH_JOHN----324_consplan*, *consplan*, *Planned Land Units*, etc.).



3. **Click** the **Select Features** button. 

4. **Click** on the field that you want acres for. The following info will be displayed:
 - Acres (see graphic - **1**)
 - Perimeter (see graphic - **2**)
 - Number of polygons selected. (see graphic - **3**)

5. Use the **Total Acres** button the same way to find the feet in a line shape. In this case you will see the length displayed in feet and the number of lines you have selected.

Total Acres of a Graphic

1. **Click** on the drop-down menu next to the **New Rectangle** button.



2. **Select** the applicable shape (i.e. polygon, line, etc.) and draw new shape.
3. After graphic is drawn, **click** on the **Total Acres** button.

Note: if the graphic is not selected, use the **Select Elements** tool  to select them.

4. **Place** a check mark in the *Calculate Selected Graphics Only* check-box and **select** the type of graphic (i.e. point, line, or polygon).

