

Creating a New Planned Land Units Layer

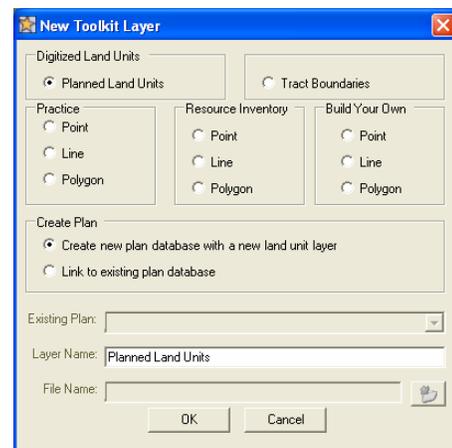
Abstract

In this guide you will learn how to use the *New Toolkit Layer* tool to create a new Planned Land Units layer. This procedure is NOT to link to an existing plan.

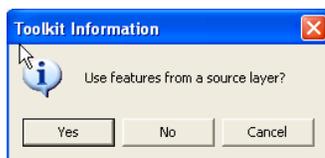
Steps: Start the New Toolkit Layer tool – Choose Planned Land Units – Enter a name for the new layer – search for tracts from the CLU source layer – confirm the tract number selections.

Details

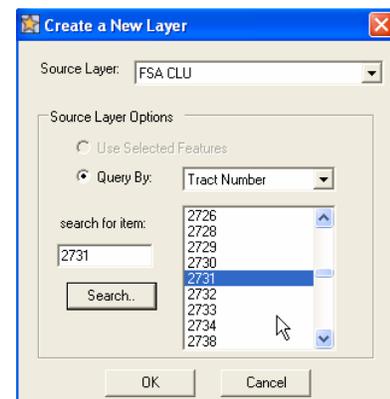
1. **Click** on the **New Toolkit Layer** tool. 
2. **Select** the option for Planned Land Units. The *Create Plan* Section will become available to specify further options.
3. In the *Create Plan* section **select** the option to *Create new plan database with a new land unit layer*.
4. In the *Layer Name:* area, **erase** the default name of Consplan and **type in** the new name of Planned Land Units.
5. **Click** the **OK** button.



6. When asked to use features from a source layer, **click** the **Yes** button.

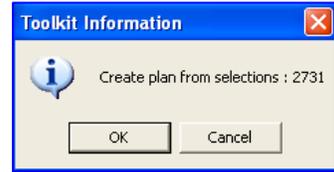


7. For *Source Layer:* **Select** the FSA CLU.
8. **Select** **Query By** and **select** Tract Number.
9. In the *search for item:* box, **type in** the Tract Number you are searching for and **click** the **Search** button. If the tract exists, it will be highlighted in the list. Continue in this way until you have selected all of the landowner's tract numbers. **NOTE:** You can add or remove selections in the list by left-clicking on an entry once.
10. **Click** the **OK** button.

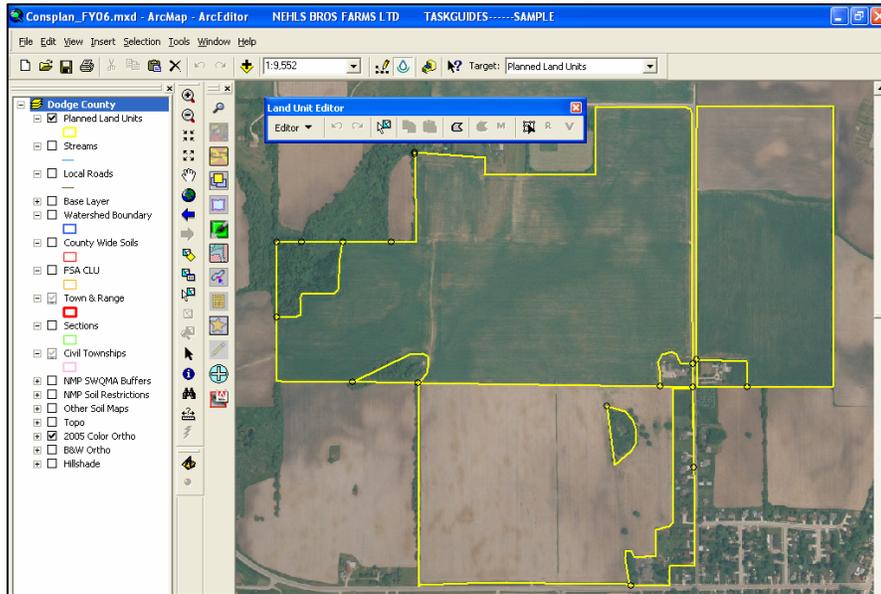


Wisconsin Toolkit Task Guide

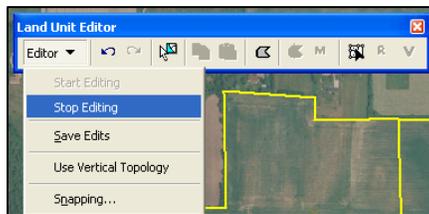
11. A *Toolkit Information* box will list all of the tracts you have selected. Check the list to make sure all of the tracts that you need are listed. If there are errors, **click** the **Cancel** button and add or remove selected tracts to correct as necessary. If all of the tracts that you need are listed in the information window, **click** the **OK** button.



12. The *Planned Land Units* layer with the tracts you selected will be created. The layer will appear in the list of layers in your table of contents on the left side of the ArcMap window. The polygons of the tracts will be displayed on your map. The *Land Unit Editor* toolbar will be displayed and your ArcMap session will automatically be in digitizing mode.



13. Make digitizing edits to the map as necessary. When done editing, or if editing is not necessary, **click** the **Editor** pop-down button and then **click** *Stop Editing*.



14. When asked if you want to save edits, **click** the **Yes** button. The *Planned Land Units* layer is now ready for attributing.

