

Dear Producer,

I want to take this opportunity to thank you for your interest in applying for assistance with Natural Resources Conservation Service. Your application will be processed and ranked for approval for the Farm Bill program you indicated on your application. The staff of the NRCS will be available to assist you in the preparation of a conservation plan and the implementation of these practices. You also have the right to request alternative assistance from a private Technical Service Provider (TSP) if you so desire. If your application is approved, a portion of the cost of the TSP fee can be included in your contract payments. The local staff can provide you additional material.

Attached for your thorough review is a copy of the contract appendix that you will be asked to sign if your application is approved. Please pay special attention to items highlighted in yellow. These indicate important items dealing with eligibility, your responsibilities, and your liability should the contract be cancelled or terminated.

In addition, it will be your responsibility to complete all eligibility forms required for USDA program participation by January 31, and update your eligibility annually, prior to receiving any payment. These forms include:

- AD-1026 (Highly Erodible Land Conservation and Wetland Conservation Certification).
- CCC-526 (Payment Eligibility Average Adjusted Gross Income Certification)
- CCC-501 (Member Information, if representing a business classified as an entity or joint operation).

These forms can be completed at any Farm Service Agency (FSA) office. Applications will not be processed unless all eligibility requirements have been met.

Again, thank you for your interest in the program and your support to conserve the natural resources of the Commonwealth.

Name
District Conservationist