

EQIP FORESTRY RESOURCE CONCERN RESPONSIBILITIES

Application, Evaluation, Contract

NRCS:

- Provide CCC-1200 EQIP application and appendix to VDOF or landowner
- Provide Evaluation Form, and Map to VDOF
- Completed application entered into Protracts
- Enter evaluation results from VDOF into Protracts for scoring and ranking
- Notify VDOF of ranking score
- Notify VDOF about funded applications
- Develop Toolkit plan and Protracts contract based on information from VDOF
- Obtain signatures on CPA 1202 and Appendix
- Provide copy of signed contract to VDOF

VDOF:

- EQIP application CCC-1200 and appendix provided to participant
- Make field visit to determine needed practices
- Complete Evaluation Worksheet and return to NRCS with location map
- Complete EQIP Forestry Checklist and provide to NRCS with needed practices, amounts, costs, schedule of application and map with practices
- Provide completed Forest Management Plan VDOF Form 75 or Forest Stewardship Plan to NRCS

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CONSERVATION PRACTICE APPLICATION

NRCS:

- **Send annual practice reminder letter to participant**
- **Provide CPA 1245 “Practice approval and payment application” to VDOF for certification**
- **Certify practice and payment in Protracts based on VDOF technical determination for forestry practices**

VDOF:

- **Provide technical assistance to participants for forestry practices**
- **Provide all information about technical adequacy on CPA 1245 “Practice approval and payment application” for forestry practices**