

Inside Front Cover

Conservation Plan Folder Requirements

Black– Include in NRCS Case File and Customer Folder

Green– Include in NRCS Case File ONLY

Conservation Plan Document

Business/Customer Information

- Owner/Operator Name
- Mailing Address
- Telephone Number

Objective Statement

Record of Customer's Decision

- Implementation Schedule
- Site Specific Narrative Statements
- Operation and Maintenance Statements

Standard Statement

Signature Block

- Customer
- Certified Planner
- Conservation District (If Applicable)

Mapping Requirements

All Maps Contain:

- Title Block Showing:
 - Map Title
 - Name of Conservation District, County, and State
 - Customer's Name
 - Date Map Prepared
 - FSA Farm and Tract number
 - Planner's Name (Optional)
- Scale Bar
- Map Legend

Required Maps

- Location Map** (If Applicable)
- Conservation Plan Map Showing:**
 - Field and Tract Boundaries
 - Field Labels
 - Field Numbers
 - NRCS Land Use Designation
 - Field Acreage
 - HEL Determination
 - Road Names
 - Waters of the Commonwealth
 - Location of all Known Utilities
 - Conservation Practices (Existing and Planned)
- Detail Maps** (As Needed)
- Soils Map Showing:**
 - Field and Tract Boundaries
 - Soil Polygons
 - Map Unit Symbols
- Topographic Map**

Conservation Plan Folder Requirements (Cont.)

Land Use Requirements

All Land Uses

- Identify Treatment and Management of:
 - Gully Erosion
 - Near-Stream Areas
 - Areas of Animal Concentration

Cropland/Hayland

- 328, 512, or other management practices

RUSLE 2 Calculations (Cropland Only)

- Plan View Printout
- Management View Printout

Pasture

- 528
- Prescribed Grazing Documentation

Headquarters

- CNMP (if applicable)

Supporting Documentation

Job Sheets (As Needed)

- PA Wildlife Habitat Evaluations**
(By Land Use)
- Assistance Notes** (NRCS-CPA-6)

Environmental Compliance

- Environmental Evaluation (NRCS-CPA-52)
- Cultural Resources Review Worksheet with E-Mail Verification
- PNDI Project Environmental Review Receipt

National Food Security Act Compliance (If Applicable)

- (‘Highly Erodible Land Compliance’/
‘Wetland Compliance’)**
- AD-1026
- Farm Producer Data Report
- NRCS-CPA-026E
- NRCS-CPA-027

More Information

For questions regarding conservation planning or required documentation, please contact:

Gwendolyn Crews
(717) 237-2218
gwendolyn.crews@pa.usda.gov

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