



Natural Resources Conservation Service
210 Walnut Street, Room 693
Des Moines, IA 50309-2180

December 21, 2010

IOWA BULLETIN NO. IA180-11-1

SUBJECT: CPA - TECHNICAL SERVICE PROVIDER (TSP) TECHNICAL SERVICE
PAYMENT RATES FOR MANURE AND WASTE WATER HANDLING
AND STORAGE FACILITIES

ACTION REQUIRED BY: FEBRUARY 4, 2011

PURPOSE. To provide field offices with details on requesting TSP funds for fiscal year (FY) 2011 (FY11) Environmental Quality Incentives Program (EQIP) Technical Assistance (TA).

EXPIRATION DATE. September 30, 2012

The following procedure is to be used to advise applicants of technical assistance available for manure and waste water handling and storage facilities:

1. The field office will present the producer with the following three options for securing technical assistance:
 - a. The NRCS provides the design service; however, the project will be put on a waiting list.
 - b. The producer may hire an **engineer licensed in Iowa** who is a TSP certified on the TechReg website for either:
 - Comprehensive Nutrient Management Plan (CNMP) – Manure and Wastewater Handling and Storage or
 - CNMP – Total Plan
 If the system requires the design of a solid/liquid waste separation facility, the TSP **must be an engineer licensed in Iowa and must be certified as a TSP under Surface Water Retention/Detention.**
 - c. The producer may hire any consultant that is a licensed professional engineer in the state and pay for the design services on his/her own.
2. The producer decides which method to use. If the producer chooses to use option “b” above, his/her next step is to select a consultant. However, the producer should not sign a contract with a consultant until the technical assistance (TA) funding has been incorporated into the EQIP contract.
3. The producer notifies NRCS of the decision and requests a contract modification or inclusion of TA funding in his/her EQIP contract.

For FY11, Iowa NRCS will use the TSP Technical Service Payment Rates from the TechReg website for contracting TSP services for the design, installation and checkout of manure and waste water handling and storage facilities. Link to website:
<http://tspr.sc.egov.usda.gov/>

The Comprehensive Nutrient Management Plan (CNMP) must be developed prior to the TSP beginning any design, installation, or checkout.

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When TSP funds for design, installation, or checkout are included in an EQIP contract the attached "Addendum to NRCS-CPA-1202 Conservation Program Contract" must be included and signed by the participant.

4. The field office forwards the request for TA funding to Dave Brommel, EQIP Coordinator, at david.brommel@ia.usda.gov. (Enter requests on the spreadsheet attached to this bulletin.) **Applications received by February 4, 2011, will be available for the initial round of selections. Encrypt the spreadsheet before transmitting it to protect Personally Identifiable Information (PII).**

The following is a list in priority order for funding selection:

- a. Designs of Concentrated Animal Feeding Operation (CAFO) Open Feedlot Operations
- b. Installation and checkout for participants that received TSP funds for design in a previous year
- c. Installation and checkout of CAFO Open Feedlot Operations
- d. Designs of non-CAFO Open Feedlot Operations
- e. Installation and checkout of non-CAFO Open Feedlot Operations
- f. Designs of Confinement Operations
- g. Installation and checkout of Confinement Operations

Note: Existing facilities will be prioritized over expanding facilities. Facilities with a CNMP already developed will be prioritized over facilities that need to develop or update a CNMP.

5. The State Conservationist notifies the district conservationist of applications selected for funding based on the priorities identified in this bulletin.
6. Dave Brommel, EQIP Coordinator, will allocate TA funds in ProTracts to the county.
7. The field office includes the design, installation, and checkout services in the EQIP contract including the "Addendum to NRCS-CPA-1202 Conservation Program Contract" form.

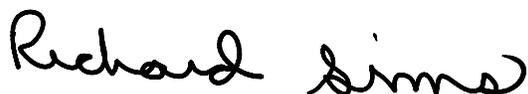
Obligate only those funds for TA that will be significantly completed **this** fiscal year.

When a participant uses a TSP, a pre-planning meeting is required to define responsibilities. The pre-planning meeting includes the participant, TSP, CNMP planner and NRCS planner. Link to pre-planning meeting requirements:

<ftp://ftp-fc.sc.egov.usda.gov/IA/technical/PrePlanningMeeting.ppt>

Links to required forms that must be included in Participant folder:

- [Notice to Participant Regarding TSP Assistance](#) (PDF)
- [TSP PRS Data Entry Worksheet](#) (PDF)
- [TSP Notification & Agreement on Release of Information](#) (PDF)
- [Quality Assurance Certification of Service Form](#) (PDF)



Richard Sims
State Conservationist

Attachments