

Part 409 – Conservation Planning Policy

IA409.10 Minimum Standards for Providers of Conservation Technical Assistance Associated with Comprehensive Nutrient Management Plans

(j) Alternate TSP Certification Procedures for State-Specific Training

A TSP applicant may request an extension for completing required training, or to attend equivalent training, when TSP certification is contingent upon completion of a NRCS State-specific training course that is not available through Iowa NRCS within 60 days of submitting a TSP application. The request for an extension should be submitted to the Iowa Technical Service Provider Coordinator. The State Conservationist may grant an extension in completing Iowa specific training based on the recommendation of the Iowa Technical Service Provider Coordinator.

Prior to approving the extension, the applicants' TSP profile must be completed and all other category criteria must be met. The NRCS may request additional documentation of education, training, technical experience, knowledge of NRCS policy and procedures, and other information.

An applicant may request that an equivalent NRCS approved training course be completed in place of the Iowa specific course. Proof of scheduled attendance date and subsequent completion certification document will be required. Failure to complete required training in a timely manner may lead to decertification of the TSP.

The NRCS will keep all such approvals on file, and will notify the TSP when the next appropriate Iowa NRCS State specific training is scheduled. Approval of the extension is contingent upon the approval of the TSP Coordinator and NRCS State level experts who may be requested to evaluate the application.

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TSP State Specific Training Extension Request

NRCS required State specific training is not always available at the time a TSP applicant wishes to certify or recertify in a specific category. If eligible and approved, the TSP applicant may be certified as a TSP provided the applicant commits to attending the next available State specific training. This training may be provided by Iowa NRCS or other NRCS approved training course.

NRCS may request additional documentation of education, training, technical experience, knowledge of NRCS policy and procedures, and other information as deemed necessary prior to approving the extension. If the applicant is scheduled to attend a similar NRCS approved training course, proof of scheduled attendance date and subsequent completion certification document will be required.

Failure to complete required training in a timely manner may lead to decertification of the TSP.

NRCS has 60 days to approve a TSP application. If State specific training is available within that 60 day window, you are not eligible for an extension.

Please read the statement below and complete the required information. Submit this form to the Iowa TSP Coordinator at Judy.Martinson@ia.usda.gov

To complete the TSP Certification process, the TechReg *Technical Service Categories and Criteria Options for Certification* requires completion of a State specific training prior to certification in the categories listed below. To the best of my knowledge, the course will not be offered by Iowa NRCS or through an NRCS approved training course within 60 days of submitting my TSP application. I am requesting an extension until such time as the course is available. I agree to complete the course when it is next offered. I understand that should Iowa NRCS certify my application, and I do not subsequently complete the required training at the first available opportunity, Iowa NRCS may initiate the TSP de-certification process and I would be removed from the TSP register until such time as the criteria requirements were completed.

Course Name _____

Category _____ Option # _____

Signature _____ Date _____

Printed _____ Phone _____

Approved _____ Disapproved _____

Signature _____ Date _____