



Natural Resources Conservation Service
210 Walnut Street, Room 693
Des Moines, IA 50309-2180

April 5, 2012

IOWA BULLETIN NO. IA360-12-14

SUBJECT: PER - PRE-RETIREMENT SEMINAR

PURPOSE. To announce upcoming pre-retirement seminars.

EXPIRATION DATE. September 30, 2013

The Federal Executive Council of Central Iowa (FEC) is sponsoring two Pre-Retirement Seminars presented by Michael Nakishima, Chartered Federal Employee Benefits Consultant, on May 23 and May 24, 2012. The seminars will be held at the Holiday Inn Airport, 6111 Fleur Drive, Des Moines, Iowa. Each seminar will begin at 8:00 a.m. and conclude at approximately 4:00 p.m.

This year the FEC is offering two seminars. The first seminar, held on May 23, 2012, is specifically for those employees covered under the Civil Service Retirement System (CSRS). The second seminar, held on May 24, 2012, is specific for those employees covered under the Federal Employees Retirement System (FERS) and mid-career FERS employees. Attendees who previously attended the retirement seminars have commented that they wished they had learned some of the information earlier in their careers. In addition, the vendor received very high marks in its customer evaluations.

Participants must register in advance and space is limited for each seminar.

Employees who have not attended a retirement seminar within the previous five (5) years will be authorized eight (8) hours of official time to attend the seminar, if May 23 or 24 is a scheduled workday. No overtime or compensatory time is to be incurred. No government expenses are authorized in connection with attendance at this meeting. Government vehicles are not to be used for transportation.

The cost of the seminar is \$30.00 per person. The fee includes lunch provided by the Holiday Inn, and meal choices are listed on the registration form. The deadline for registration and cancellation is May 18, 2012.

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Employees who wish to attend the seminar should complete the attached registration form immediately and send it to Kristi Pirtle, 210 Walnut Street, Room 317, Des Moines, Iowa 50309-2180. Please obtain your supervisor's permission to attend prior to completing the registration form.

If you have questions, you may contact the Human Resources staff at (515) 284-4587.

/s/

Richard Sims
State Conservationist

Attachment