



Natural Resources Conservation Service  
210 Walnut Street, Room 693  
Des Moines, IA 50309-2180

October 12, 2011

IOWA BULLETIN NO. IA360-12-3

SUBJECT: PER - PRE-RETIREMENT SEMINAR

PURPOSE. To announce upcoming pre-retirement seminars.

EXPIRATION DATE. September 30, 2013

The Federal Executive Council of Central Iowa (FEC) is sponsoring two Pre-Retirement Seminars presented by Michael Nakishima, Chartered Federal Employee Benefits Consultant, on October 25, 2011, and October 26, 2011. The seminars will be held at the Holiday Inn Airport, 6111 Fleur Drive, Des Moines, Iowa. Each seminar will begin at 8:00 a.m. and conclude at approximately 4:00 p.m.

The FEC is offering two seminars. The first seminar, held on October 25, 2011, is specifically for those employees covered under the Civil Service Retirement System (CSRS). The second seminar, held on October 26, 2011, is specific for those employees covered under the Federal Employees Retirement System (FERS) and mid-career FERS employees.

The first priority for attendance at the CSRS seminar will be given to Natural Resources Conservation Service (NRCS) federal employees within three (3) years of any of the following:

- Age 55 with 30 years of service
- Age 60 with 20 years of service
- Age 62 with 5 years of service

Participants must register in advance and space is limited for each seminar.

Employees attending a seminar who meet the above criteria will be authorized eight (8) hours of official time to attend the seminar, if October 25, 2011, or October 26, 2011, is a scheduled workday. No overtime or compensatory time is to be incurred. No government expenses are authorized in connection with attendance at this meeting. Government vehicles are not to be used for transportation.

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The cost of the seminar is \$30.00 per person. The fee includes lunch provided by the Holiday Inn, meal choices are listed on the registration form. The deadline for registration and cancellation is October 20, 2011.

Employees who wish to attend the seminar should complete the attached registration form immediately and send it to Kristi Pirtle, 210 Walnut Street, Room 317, Des Moines, Iowa 50309-2180. Please obtain your supervisor's permission to attend prior to completing the registration form.

If you have questions, you may contact the Human Resources staff at 515-284-4587.

/s/Jon Hubbert, Acting for  
Richard Sims  
State Conservationist

Attachment