

United States Department of Agriculture



Natural Resources Conservation Service
210 Walnut Street, Room 693
Des Moines, IA 50309-2180

July 13, 2012

IOWA BULLETIN NO. IA260-12-3

SUBJECT: INF – STAFFING AT THE 2012 FARM PROGRESS SHOW

ACTION REQUIRED BY: JULY 23, 2012

PURPOSE. To inform NRCS employees of the opportunity to conduct conservation outreach at the 2012 Farm Progress Show, August 28-30.

EXPIRATION DATE. September 30, 2013

The Natural Resources Conservation Service (NRCS) is joining with nine other agencies and conservation groups to host a joint exhibit, called Conservation Central, at the 2012 Farm Progress Show. The show, located near Boone, will be Aug 28-30. All NRCS employees are invited to help staff the NRCS exhibit.

Other volunteer opportunities include staffing the Iowa Learning Farm's Conservation Station, serving as a Conservation Central Greeter or staffing the Conservation Central game.

Shifts are from 8 to 11 a.m., 11 a.m. to 2 p.m. and 2 to 5 p.m. Employees who wish to work at the Farm Progress Show must get prior approval from their supervisor. Once you obtain supervisor approval, you may reserve your shift on-line at:

S:\Service_Center\NRCS_statewide_shared\260_INF_Public_Information\2012FarmProgressShow.xls

(Special note: Blacked out time slots in the signup spreadsheet are not available to NRCS staff.)

No overtime or compensatory time may be incurred. Approved attendees are authorized up to eight hours of official time for traveling to and from Conservation Central and for their time working at the exhibit. Admission tickets will be provided. Parking is free at the Farm Progress Show. Government vehicles will be used for transportation. If a government vehicle is not available, personal vehicle mileage, at the reduced rate, may be authorized.

Employees will be notified about their shift assignments by email on August 3. If the requested shift is approved employees will receive their ticket and additional information in the mail prior to the Farm Progress Show.

Employees are encouraged to wear NRCS logo shirts and name tags.

Contact Laura Crowell, State Public Affairs Specialist, at 515-323-2207, if you have questions.

/s/

Jon Hubbert
Acting State Conservationist

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