

Utah

Natural Resources Conservation Service
CIVIL RIGHTS

committee

TO: All Utah NRCS Employees

DATE: June 28, 1999

SUBJECT: Utah Civil Rights Lesson Plans

FILE: 230

With increased emphasis on ensuring customer awareness and employee education in EEO and Civil Rights, there has been a need to develop materials and tools for delivery of these important issues to all Utah NRCS employees, as well as our partners.

The Utah Civil Rights Committee, along with several different teams comprised of employees from each Field Office and the State Office developed the attached Utah Civil Rights Lesson Plans. The lesson plans have been standardized to provide consistency not only for the trainers, but also for the trainees.

The Lesson Plans are designed to guide each Office in providing information/training to NRCS employees during regular staff meetings. I would encourage you to invite the Conservation District Supervisors, and our partner agency employees to attend these training sessions.

The goal of this increased emphasis in EEO and Civil Rights is fair and equal treatment to all customers.



MARILYN JACOBSEN
Utah Civil Rights Committee, Chair

Attachment – Utah Civil Rights Lesson Plans