

## SUBPART A - ENGINEERING ACTIVITIES AFFECTING UTILITIES

IL503.04(c)

### §IL.503.02 General Considerations.

(f) The phrase "responsible NRCS employee," as used in Part 503, Subpart A is defined as follows:

(1) The District Conservationist or his designated representative is the responsible NRCS employee for conservation operations and project planning activities prior to the appointment of a project engineer.

(2) The Project Engineer or his designated representative is the responsible NRCS employee for project works of improvement such as watershed and RC&D projects.

(g) The responsible NRCS employee will maintain a record of the names, addresses, and telephone numbers of responsible officials of all known utility companies having facilities within his district or project area. This record will also contain utility locations in the form of maps or by lines shown in a plat book. Telephone lines which serve rural farms need not be shown. However, locations for main lines will be shown. The record will be filed with this supplement or cross referenced to its file location.

### §IL503.03 Investigations.

If subsurface investigation or construction is proposed, the responsible NRCS employee is to check with the land owner or operator or with the sponsoring organizations to determine if there are underground utilities on file in the field office or project office. On field inspection, particular attention should be given to utility markers set in fence lines or elsewhere.

### §IL503.04 Buried Utilities.

(b) The responsible NRCS employee shall provide JULIE dig forms (IL 503-2(2) - (3)), to the land owner, operator, or sponsoring organizations as soon as the extent of the project is known and determination made that a utility may be affected. JULIE stickers shall be affixed to all plans for the subject site. A second form shall be mailed if the project has been delayed for an extended period of time. Copies of completed JULIE dig forms shall be required for the land owners, operator, or sponsoring organizations, and will be filed in the folder containing the other field notes, data, and/or construction drawings for the project. NRCS employees shall not be present during excavation activities on sites where buried utilities are known or suspected to exist until a JULIE dig form has been received.

(c) If a utility is damaged or an individual harmed as a result of equipment performing on a job for which NRCS is providing technical assistance, the Assistant State Conservationist for Field Operations Districts (ASTC-FOD) is to be immediately notified. In turn, the ASTC-FOD will notify the State Conservationist.

(d) NRCS and SWCD offices may obtain copies of JULIE dig forms and stickers by calling (800) 892-0123.

IL503-2(1)



### **JULIE (Joint Utility Locating Information for Excavators)**

- Formed in 1974 by JULIE member companies to protect their underground facilities from damage by providing an easy method of notification for persons proposing any digging activities.
- JULIE is not a utility. JULIE owns no facilities and does not locate underground facilities. JULIE is a message handling service which receives location requests from persons excavating.
- JULIE covers the entire State of Illinois (excluding the city limits of Chicago). They are covered by a separate service called DIGGER (312)744-7000.
- JULIE's toll free number is (800)892-0123. We operate 24 hours a day, 365 days per year.
- Call JULIE 48 hours (excluding Saturday, Sunday, and Holidays) before you dig.

### **TO USE JULIE**

- Fill out the Digging in Illinois form before calling JULIE to make sure you have all the necessary information and to save time when calling.
- Excavators need to provide this fundamental information for a utility locate request to be processed:

**COUNTY AND VILLAGE/CITY (Urban areas inside the city limits)**

**-OR-**

**COUNTY AND UNINCORPORATED TOWNSHIP (Rural areas outside the city limits)**

**-AND-**

**SECTION NUMBER AND QUARTER SECTION NUMBER**

**-AND-**

**NEAREST CROSS STREET/CROSS ROAD, REGARDLESS OF SIZE, WITHIN A 1/4 MILE**

**-AND-**

**EXCAVATION SITE ADDRESS INFORMATION**

### **WHERE TO FIND THE ABOVE INFORMATION**

- Property Plat Map
- Real Estate Tax Bill
- Permanent Real Estate Tax Number for the Property
- County Plat Map
- Rural Residential Directory
- By calling your village, town, or city permit, building, engineering, or street department (if you live inside city limits)
- By calling your township or county permit, building, engineering, or highway department (outside city limits)

### **TYPES OF LOCATE REQUESTS**

**Regular Locate** - Made at least 2 working days, but not more than 14 days in advance of excavation project.

**Emergency Locate** - A situation where an underground facility needs immediate repair and/or endangers public safety and/or property.

**Non-emergency Locate (less than 48 hours)** - does not meet either criteria listed above and the request is less than the 48 hour requirement, the caller is informed of the following:

*Illinois state law requires at least a two working day (48 hour advance) notice, but no more than a 17 calendar day advance notice prior to the start of excavation. Utility companies respond on a first come, first serve basis. If you dig and cause damage to an underground facility during this 2 working day period, you will be held responsible.*

**Joint Meets** - This is not a locating session, but a meet to exchange information. A joint meet differs from a regular locate request as it can be up to 96 hour process (4 working days) instead of 2 working days. The utility companies are allowed 48 hours (2 working days) to locate their facilities. If you dig before the member companies have marked their facilities or indicated to you that they are clear in that area, and damage anything, you will be held responsible.

### **COLORS USED FOR MARKING UNDERGROUND UTILITIES**

**Red** - Electric Power Lines, Cables, Conduit

**Yellow** - Gas, Oil, Steam, Petroleum or Gaseous Materials

**Green** - Sewers and Drain Lines

**White** - Proposed Excavation

**Blue** - Potable Water

**Orange** - Communication, Telephone, TV

**Purple** - Reclaimed Water, Irrigation, Slurry Lines

**Pink** - Temporary Survey Markings



## Digging in Illinois?

Call **JULIE** First at  
**1-800-892-0123**

Illinois State Law Requires a 48 Hour (Two Working Day) Advance Notice Before You Dig!

1	COMPANY PHONE NUMBER WITH AREA CODE		CALLER NAME	
2	COMPANY NAME			
3	COMPANY ADDRESS			
4	COMPANY CITY, STATE, ZIP CODE		FAX NUMBER WITH AREA CODE	
5	SITE CONTACT	PHONE NUMBER WITH AREA CODE	EXTENSION (IF APPLIES)	
6	COUNTY (this information MUST be given)		VILLAGE/CITY (URBAN) OR UNINCORPORATED TOWNSHIP (RURAL)	
7	SUBDIVISION NAME		EXCAVATION SITE ADDRESS	
8	NEAREST CROSS STREET/CROSS ROAD, REGARDLESS OF SIZE, WITHIN A 1/4 MILE			
9	TIER	RANGE	SECTION NUMBER	QUARTER SECTION NUMBER
10	ADDITIONAL LOCATION INFORMATION (such as directions, landmarks, etc.)			
11				
12	TYPE OF WORK (trenching for sewer/water, cable/telephone drops, fence/deck installation, planting trees/shrubs, new building foundations, curb/gutter, ditchwork, road grading, paving, etc.)			
13	EXTENT OF WORK (locate north side of building, along rear lot line, front of property to curb and from lot line to lot line, etc.)			
14	EXCAVATION SITE OWNER/RENTER'S NAME (if other than caller)			
15	NOTES TO UTILITIES ABOUT EXCAVATION SITE			
16				
17	START DATE/TIME OF EXCAVATION (given to caller by operator)		IS THIS A JOINT MEET?	
18	DIG NUMBER (given to caller by operator)	DIG NUMBER MEANS: JJJXXXX=Julian Calendar Day, XXXX=Request sequence number for that day. Keep this number as proof of your call to JULIE and as a reference number for this call.		
JULIE MEMBER COMPANIES SENT THIS MESSAGE (given to caller by operator)				

**FOR YOUR PROTECTION, IT IS SUGGESTED THAT YOU, AS THE EXCAVATOR, SEARCH THE AREA FOR THE FACILITIES OF OTHERS WHO ARE NOT JULIE MEMBERS AND NOTIFY THEM. IN ADDITION, YOU SHOULD COMMUNICATE WITH THE OWNER OF THE DIG SITE TO DETERMINE IF THERE ARE ANY PRIVATELY INSTALLED LINES.**