

**CHECKLIST FOR HEALTHY FOREST RESERVE PROGRAM (HFRP)
APPLICATION MATERIAL
(May 2010)**

- SCIMS Information Verified
- NRCS-CPA- 1200 Application completed and signed
- Preliminary Restoration Plan including:
 - a. Current and planned map
 - b. Preliminary Plan (Signed by Landowner and NRCS Representative)**
 - c. Completed ranking worksheet
 - d. Soil map
 - e. Location Map – two hard copies and one electronic copy*
 - f. Site Map – two hard copies and one electronic copy*
- Signed CCC-505 Form (addresses crop base)
- National Environmental Policy Act (NEPA) Environmental Evaluation checklist (NRCS-CPA-52)
- Copy of Request for Cultural Resources Review (if needed)
- Preliminary Certificate of Inspection and Possession (Exhibit 514.67)
- Hazardous Substance Examination Checklist (Exhibit 514.68d)
- Proof of Ownership (deed, warranty deed or land contract)

***Electronic copies should be e-mailed to brian.thomas@mi.usda.gov**

Please send completed application package to:

**Brian Thomas, HFRP manager
Natural Resources Conservation Service
3001 Coolidge Road, Suite 250
East Lansing, Michigan 48823**