ANNUAL MONITORING WORKSHEET

Select the Appropriate Program: □ WRP □ EWPP □ GRP □ HFRP □ FRPP

County/Parish

Landowner(s) □ Phone □ Monitoring Date □
Agreement Number □ Monitor(s) □
Affiliation if other than NRCS □ Landowner Contact (attempted) Date □

The purpose of monitoring is to ensure compliance with program policy, the terms of easement deeds, evaluate restoration progress, determine restoration repairs or enhancements needed to ensure maximum environmental benefits, and to maintain contact with landowners or partners. Staff with applicable expertise should collect the monitoring information. Partners with the appropriate technical expertise may be authorized to conduct monitoring reviews. The landowner or decision maker should be offered the opportunity to participate in monitoring reviews.

Photographs from designated points are recommended when conducting onsite monitoring.

Methods of Monitoring

- **Ownership Review**: Landowner contact and answer question 1 of this worksheet.  
  *Only applicable in the year immediately following onsite monitoring that did not require corrective actions or had no violations.*

- **Offsite**: A review of the most recent aerial photography and answer questions 1, 3 and 4 of this worksheet.

- **Summary Review**: At a minimum; a cursory onsite visit, a landowner contact and answer questions 1, 2, 3 and 4 of this worksheet.  
  *Only applicable during the pre-restoration phase.*

- **Onsite**: At a minimum; landowner contact, a review of available aerial photography, an appropriate biological assessment and answer all questions of this worksheet.
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**Landowner Information**

1) A. Was current land ownership verified? (ownership must be verified)  ○ YES ○ NO
   Date of verification ____________________________  Verified by ____________________________

B. If there is a new landowner, were they notified of the easement and have records been updated? (If yes, onsite monitoring is required for the next 2 years)  ○ YES ○ NO
   New landowner name(s) (if applicable) ____________________________

C. Landowner requested follow up ____________________________

2) Was the landowner or decision maker present during the review?  ○ YES ○ NO

**Monitoring Questions**

3) A. Are the terms and conditions of the easement deed being met?
   (e.g. no encroachment, dumping, unauthorized uses, etc.)  ○ YES ○ NO
   Select observed unauthorized uses (if applicable)

<table>
<thead>
<tr>
<th></th>
<th>Biomass production (not management related)</th>
<th>Aquaculture</th>
<th>Commercial Seed Production</th>
<th>Dumping</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cropping</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure Projects</td>
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<tr>
<td>Road</td>
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List the "other" items (if applicable) ____________________________

B. Can unauthorized uses be resolved with a CUA? (If yes, see question 5B.)  ○ YES ○ NO
   If no, list action items ____________________________

4) Is there evidence or knowledge of a spill or release of hazardous substances, such as petroleum products, or other potential environmental hazards on the property since the last monitoring event?  (excluding the year an ownership review was performed)
   ○ YES ○ NO
   If yes, describe and indicate the location(s) on a property/site map. Consult with all appropriate administrative, technical and legal staff to take required action(s).
   List required action items (if applicable) ____________________________
5) A. Are Compatible Use Authorizations being followed?  ☐ YES ☐ NO ☐ N/A

Select existing Compatible Use Authorizations (if applicable)

<table>
<thead>
<tr>
<th></th>
<th>☐ Maintenance of Private Drainage</th>
<th>☐ Carbon Sequestration Activities</th>
<th>☐ Haying/Mowing</th>
<th>☐ Trails</th>
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<td>☐ Grazing</td>
<td></td>
</tr>
<tr>
<td>☐ Installation/Maintenance of Acceptable Structures</td>
<td>☐ Pest Management</td>
<td>☐ Other</td>
<td></td>
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List the "other" items (if applicable)

B. Select existing activities that need Compatible Use Authorizations (if applicable)

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List the "other" items (if applicable)

6) A. Is the land accessible by the legally defined route?  ☐ YES ☐ NO

B. If the land is not accessible, what steps need to be taken to gain access?

<table>
<thead>
<tr>
<th></th>
<th>☐ Access repair (erosion/culvert)</th>
<th>☐ Brush control/mowing</th>
<th>☐ Obstruction Removal</th>
<th>☐ Fence Removal</th>
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List the "other" items (if applicable)
7) Is the boundary clearly marked and identifiable?  ○ YES  ○ NO

(If no, what actions are needed?)

☐ Many Posts Missing - Resurvey Required  ☐ One to Several Posts Missing (NRCS re-post)  ☐ One to Several Posts Missing (NRCS re-post / landowner cost)  ☐ Other

list the "other" items (if applicable)

8) Are installed practices being properly operated and maintained (e.g. in accordance with job sheets/O&M plans)?  ○ YES  ○ NO  ○ N/A

If no, list action item

9) Have restoration or enhancement requirements been met?  ○ YES  ○ NO  ○ N/A

If no, list action items

10) Are the objectives of the management plan being met (e.g. grazing plans, WRPO, conservation plans, etc.)?  ○ YES  ○ NO  ○ N/A

If no, list action items

11) A. Are threatened or endangered species present or proximal to this land?  ○ YES  ○ NO

B. If the answer is YES, are the applicable habitat needs being met?  ○ YES  ○ NO

If no, list action items

C. Have the appropriate consultations occurred? (e.g. FWS, State Specialist, etc)

 ○ YES  ○ NO

If no, list action items
12) Is planned hydrology present? ○ YES ○ NO ○ N/A

If the answer is no, list action items

13) Is planned vegetation present? ○ YES ○ NO ○ N/A

If the answer is no, list action items

14) Are there noxious plant or pest species issues? (deed, State or local requirements)

○ YES ○ NO ○ N/A

If the answer is yes, list action items

15) Are deed requirements being met for cultural resource protection? ○ YES ○ NO ○ N/A

If the answer is no, list action items

16) Are required regional and local water rights and land use issues being addressed?

○ YES ○ NO ○ N/A

If the answer is no, list action items
17) Are there areas of concern or of future violation potential?  ○ YES  ○ NO
   If yes, identify actions that may be needed to prevent this

   

18) Are there follow-up needs or plans to improve the site?  ○ YES  ○ NO  ○ N/A
   If the answer is yes, list action items

   

19) Are there landowner/partner suggestions or comments?  ○ YES  ○ NO
   If the answer is yes, list suggestions or comments

   

Additional Notes and Observations

   

   July 2011