

Instructions for filling out the hard copy of the CSP Water Quality Eligibility Tool

The instructions are the same as the electronic version with some specific directions to sum up the potential points in each resource concern category and addressing the questions that have a pass associated with them. Please see the CSP Water Quality Tool Documentation for background information.

At the producer interview the CSP Water Quality Eligibility Tool should be filled out. A hard copy print out should be available to assist in this. The producer would answer each question “yes” or “no” if they were implementing that conservation measure on their operation and specifically for the offered acres. By checking “yes” in the box to the right of the question, all of the points in that row will contribute to meet the individual resource concern minimums arranged in the columns. The interviewer may want to highlight the entire row of point values when a question is checked “yes”.

When the entire form is completed the points will need to be added up in each resource concern column. If the interviewer highlighted the rows, each highlighted number must be summed up and recorded in the total score per resource concern near the top of the form. At this point the total score needs to be compared to the minimum thresholds established for each resource concern. Remember that for the applicant to be eligible they must have at least the minimum threshold points in EVERY resource category.

Passes

The electronic version of the Water Quality Eligibility Tool has built-in passes associated with some of the questions. When using the hard-copy version the tool, the passes will have to be noted and invoked manually. The following questions have passes associated with them:

	<u>Pass for</u>	
Question 1.	Pesticides	Surface Water
	Nitrogen	Surface Water
	Phosphorus	Surface Water
	Sediment	Surface Water
Question 2.	Pesticides	Ground Water
	Pesticides	Surface Water
Question 12c	Nitrogen	Ground Water
	Nitrogen	Surface Water

Pass for _____

Question 18 and
Question 16 and
Question 11

Phosphorus Ground Water
Phosphorus Surface Water

In summary, ask the questions as they appear on the CSP Water Quality Eligibility Tool, add up the points associated with each question checked in the 8 resource concern columns, and apply the passes if they are appropriate. The totals for every resource concern column should be compared to the minimum thresholds. If the totals are greater than the minimums or there is a pass, the applicant is minimally eligible from a water quality standpoint for CSP. Remember that every resource concern column must have met the minimum threshold points or have a pass.