

**Important: Applications Missing Any of These Required Items Will Not Be Considered**

**FARM AND RANCH LANDS PROTECTION PROGRAM  
NEW JERSEY APPLICATION PACKAGE CHECK LIST**

- 1. Application Cover Sheet:** Complete Standard Form 424 (SF-424) Application for Federal Assistance, and Standard Form 424B (SF-424b) Assurances-Non-Construction Programs
- 2. Entity Summary Sheet:** (Three page maximum)
  - a. Full Entity Legal Name and Address
  - b. DUNS number
  - c. Entity Administrative and Financial Officer contact information (including address, phone, e-mail)
  - d. Statement describing the Entity commitment to long-term conservation of agricultural lands
  - e. History of easement acquisition, management, and enforcement
  - f. Number and tenure of staff dedicated to monitoring and easement stewardship
  - g. Source and availability of matching funds
- 3. Parcel Data:** (Separate data for each parcel)
  - a. CCC-1200 Application for Program Funding – completed by the landowner
  - b. CCC-1026 Certification of Highly Erodible Land and Wetland Conservation Compliance – signed by the landowner (or certified to be on file with FSA)
  - c. CCC-926 Adjusted Gross Income Verification – signed by the landowner
  - d. Signed easement offer with parcel legal description
  - e. Entity staff member name and contact information (including address, phone, e-mail) for the specific parcel
  - f. Specific breakdown of proposed funding sources, assuming FRPP funds are awarded
  - g. Aerial photograph with easement boundary and road network
  - h. Web Soil Survey map with easement boundary
  - i. Parcel ranking sheet
  - j. Statement as to the applicability of the forest management plan requirement; and, if required, certification by the landowner that the plan will be prepared prior to closing
- 4. Required Central Contractor Registration (CCR) Registration:** Visit [www.ccr.gov](http://www.ccr.gov) to register.

For information about how to obtain a DUNS number call 1-866-705-5711 or go to [www.grants.gov/RequestaDUNS](http://www.grants.gov/RequestaDUNS). Please note that the registration may take up to 14 business days to complete.