

Important: Applications Missing Any of These Required Items Will Not Be Considered

**FARM AND RANCH LANDS PROTECTION PROGRAM
NEW JERSEY ENTITY APPLICATION PACKAGE CHECK LIST**

- 1. Application Cover Sheet:** Complete Standard Form 424 (SF-424) Application for Federal Assistance, and Standard Form 424B (SF-424b) Assurances-Non-Construction Programs

- 2. Entity Summary Sheet:** (Three page maximum)
 - a. Full Entity Legal Name and Address
 - b. DUNS number
 - c. Entity Administrative and Financial Officer contact information (including address, phone, e-mail)
 - d. Statement describing the Entity commitment to long-term conservation of agricultural lands; include a copy of the Entity's Mission Statement
 - e. History of easement acquisition, management, and enforcement
 - i. List of easements acquired
 - ii. List of easements managed and any recent enforcement actions
 - f. Number and tenure of staff dedicated to monitoring and easement stewardship
 - g. Source and availability of matching funds

- 3. Required Central Contractor Registration (CCR) Registration:** Visit www.ccr.gov to register.

For information about how to obtain a DUNS number call 1-866-705-5711 or go to www.grants.gov/RequestaDUNS. Please note that the registration may take up to 14 business days to complete.