

# FARM AND RANCH LANDS PROTECTION PROGRAM

## NEW JERSEY PARCEL APPLICATION PACKAGE CHECK LIST

- 1. CCC-1200 Application for Program Funding – completed and signed by the legal landowner(s) of the parcel
  - Include original copy only; no photocopies accepted
  
- 2. CCC-1026 Certification of Highly Erodible Land and Wetland Conservation Compliance signed by the landowner
  - DO NOT include a copy of the form with the application - must be filed with FSA by the application deadline

*NOTE: **Do NOT include original form!** The AD-1026 must be filed in the name of the legal landowner; however if a copy is on file with FSA from a previous year, it does not need to be updated unless the land included with the declaration has changed.*
  
- 3. CCC-931 Adjusted Gross Income Verification signed by the landowner
  - DO NOT include a copy of the form with the application - must be filed with FSA by the application deadline

*NOTE: **Do NOT include original form!** The CCC-931 must be filed in the name of the legal landowner for the year in which the application is submitted. It must be refiled if a parcel application is rolled over to a new year.*
  
- 4. Signed easement offer with parcel legal description covered by the offer
  
- 5. Specific breakdown of proposed funding sources, assuming FRPP funds are awarded
  
- 6. Entity staff member name and contact information (including address, phone, e-mail) for the specific parcel
  
- 7. Aerial photograph with easement boundary and road network
  - Include identification of other protected parcels within ½ mile of the site
  
- 8. Web Soil Survey map with easement boundary
  - Include farmland classification report, hydric soils report, and land use report for the easement area
  
- 9. Completed parcel ranking sheet
  
- 10. Statement as to the applicability of the forest management plan requirement; and, if required, certification by the landowner that the plan will be prepared prior to closing (Forest Management Plans are required when the forested area of the parcel is the greater of 40 acres or 20 percent of the acreage in the parcel. Forest land cannot exceed 66% of the total parcel acreage.)