

**INDIVIDUAL CERTIFICATION RATING SYSTEM
 PLANNING CERTIFICATION
 EXHIBIT 3A
 A. EMPLOYEE INFORMATION**

NAME:		TITLE:
LOCATION:	AGENCY: USDA-NRCS	GRADE/STEP:

B. CONCURRENCE AND AUTHORIZED SIGNATURES

SUPERVISOR	SIGNATURE:	DATE:
TECHNICAL EXPERT	SIGNATURE:	DATE:
STATE CONSERVATIONIST	SIGNATURE:	DATE:

C. GENERAL NOTES

- A) Certification Rating Levels:
 - 1) Awareness and Understanding
 - 2) Perform with Supervision
 - 3) Perform Independently and proficiently
 - 4) Perform Proficiently and Capable of Providing Training

- B) Resource Management System (RMS) planning will address all identified concerns for the treatment of soil, water, air, plant, animal, and human resources (SWAPA+H) treated to the quality criteria in Section III of the Field Office Technical Guide (FOTG) <http://www.nrcs.usda.gov/technical/efotg/>.

- C) The Planning Process is defined and outlined in the National Planning Procedures Handbook (NPPH) http://policy.nrcs.usda.gov/scripts/lpsiiis.dll/H/H_180_600.htm. The planning units listed below are defined in the NPPH (Part 600.8 Glossary)

D. RATING

Planning Process	Planning Units					
	FIELD	FARM	GROUP	AREA WIDE	TRAINING COMMENTS	TARGET COMPETENCY
	CERTIFICATION RATING LEVELS					
STEPS	RMS	RMS	RMS	RMS		3
1. Identify Problems						3
2. Determine Objectives						3
3. Identify Resources						3
4. Analyze Resource Data						3
5. Formulate Alternatives						3
6. Evaluate Alternatives						3
7. Make Decisions						3
8. Implement Plan						3
9. Evaluate Plan						3

COMMENTS: _____

