



Engineering Quality Assurance Data

Wisconsin Job Sheet 818

Natural Resources Conservation Service (NRCS) **Wisconsin**

_____ COUNTY

REVIEWER _____ DATE _____

Landowner: _____

Location: Township _____ 1/4 Section _____ Section _____ T__N R__W E

PLANNING Planned By: _____ Planning Approved By: _____

Program: _____
Practice: _____
Amount/Units: _____
Job Class: _____

Practice selection correct? Y N Y N Y N Y N

Resource concern documented? Y N Y N Y N Y N

SITE INVESTIGATIONS / DATA COLLECTION

Field Surveys: Survey area sketch map prepared? Y N N/A
Benchmark(s) locations and descriptions noted? Y N N/A
Hard copy of electronic survey notes on file? Y N N/A
Notes are legible, clear, and easy to understand? Y N
Vertical control closure checked? Y N N/A

Soils: Adequate investigations? Y N N/A
Required tests performed? Y N N/A

Other items: Policy met?
Environmental Assessment Worksheet (NEPA)
Completed (if part of any Federal action)? Y N N/A
Cultural Resources: Y N N/A
Utilities: Y N N/A
Natural Heritage Inventory: Y N N/A
Permits: Y N N/A
Assistance Notes: Y N

Comments: _____

DESIGN Designed By: _____ Checked By: _____

According to standard(s)? Y N _____
Documentation completed? Y N _____
Acceptable procedure? Y N _____
Safety issues met? Y N _____
Quantities done? Y N _____
Cost estimate done? Y N _____

Comments: _____

CONSTRUCTION PLAN Design Approved By: _____

- Location map adequate? Y N _____
- Well organized? Y N _____
- Neat/Accurate/Complete? Y N _____
- Self-explanatory? Y N _____
- Job approval (design) correct?..... Y N _____
- Landowners signature? Y N _____
- Quality Assurance plan? Y N _____
- Signed O&M Plan? Y N _____

CONSTRUCTION Inspection By: _____

- Layout notes adequate? Y N N/A _____
- Construction check adequate? Y N _____
- All required documentation done? Y N _____
- Materials markings, tests, or certifications / data recorded? Y N _____

Comments: _____

AS-BUILT PRACTICES Construction Approved By: _____

- Built per construction plan? Y N _____
- Changes meet plans/specs? Y N N/A _____
- Changes documented / approved? Y N N/A _____
- As-built drawings prepared? Y N _____
- Job approval (construction) correct?.... Y N _____
- Bound job diary on file? Y N _____

Comments: _____

FINANCIAL ASSISTANCE

- Correct contract component(s) selected? Y N
- Contract component(s) amounts consistent w/ construction plan? Y N
- Correct contract component(s) used for payments? Y N
- Payment component(s) amounts consistent w/ as-built plan? Y N

FOLLOW-UP ACTIONS: (Check required items, any details noted in comments)

- None
- Training (items listed)
- Policy adherence
- Finish (incomplete items)
- Corrective actions to assure practices adhere to standards and specifications
- Other items

GENERAL COMMENTS ON THIS JOB: _____

