# Instructions for Conservation Program Application, NRCS-CPA-1200 (dated 10/2015)

Application must be filled out based on deeded land ownership for Easement programs or the owner/operator for Financial Assistance programs.

**Enter legal name, address, email, phone number, and a brief description of the land's location in the top section of the first page.**

1. Check Yes or No. If you answer no, you must establish records with the local USDA Service Center. If you have participated in a USDA program, you may check Yes.

2. Check applicable program for which you are applying.

3. Check individual, entity, or joint operation based on legal ownership or operation of the parcel(s). Enter legal name of individual, entity, or joint operation and full tax ID number(s).

4. Enter Dun and Bradstreet Data Universal Numbering System (DUNS) number and date of registration in the System for Award Management (SAM, formerly CCR) if applying with an Employer Identification Number (EIN) as the tax ID. A DUNS number and active registration in SAM are required at the time of application in order to be eligible for NRCS program funding.

5. If applicable, check Crop Production and/or Livestock Production and enter types of crop or livestock. (Note: Forest land is considered a type of crop.)

6. Designate type of land ownership/operation.

7. A deed is required if applying for Easement programs. A deed, lease, or other applicable control of land documents may be used if applying for Financial Assistance programs.

8. Check Yes or No. If Yes, complete information for Program, Year, Tracts and Fields.

9. If applying for EQIP, AMA, or CSP, indicate if you are a Limited Resource, Socially Disadvantaged, Beginning Farmer or Rancher or Veteran Farmer or Rancher.

10. Check applicable box to indicate participation in National Organic Program (NOP).

11. Check Yes or No to indicate whether or not you have received a copy of the applicable program appendix.

**Please remember to sign and date when completed.**