Sponsor Letterhead

<Date>

<Name>
State Conservationist
Natural Resources Conservation Service
<Address>
<City, State>

Dear <STC Name>,

Attached is statement of commitment from the <Sponsor Name> for federal assistance through the Watershed Rehabilitation Program. We are requesting funds for <state the purpose of the funding (e.g. dam assessment, planning, design, or construction)> of <Name of Watershed>, <Name of Dam> located in <County Name>, <State Name>.

<Name of Dam> was constructed under the <PL-566 authority> in <enter year dam was constructed>.

<Provide a description of the dam and need for rehabilitation *(e.g. The Beaver Creek Reservoir serves as the sole drinking water supply for the Crozet Area in Albemarle County, as well as providing flood protection and recreational benefits to surrounding areas of Albemarle County. Rehabilitation of this dam is necessary to bring the dam into compliance with NRCS and <State* *Name> state dam safety criteria and performance standards and reduce risk to loss of life.)*>

The names and addresses of the contacts for this project are:

<Name>, <Title>, <Address>, <Phone Number>, <email>

<Name>, <Title>, <Address>, <Phone Number>, <email>

We are grateful for the opportunity to submit this application. Please let us know if any additional supporting documentation is needed.

Sincerely,

<Sponsor Name>
<Title>

**Statement of Commitment**

1. Assist in leading the locally led planning effort
2. Obtain needed land rights including use of power of eminent domain, if necessary, for project installation
3. Provide local cost-share funds and/or in-kind services to provide the required 35 percent of total project costs
4. Enter into a new Operation and Maintenance (O&M) Agreement with the Natural Resources Conservation Service (NRCS), with the understanding of the terms of the new O&M agreement, if project construction is undertaken
5. Provide funds for continuing O&M actions
6. Obtain required permits and approvals for project installation at our cost
7. Provide leadership to assure appropriate land use controls are enacted or acquired for downstream areas prior to construction if a low or significant hazard dam is involved
8. Provide leadership to assure adequate land treatment measures have been installed and maintained on at least 50 percent of the watershed area above the dam
9. Enter into a memorandum of understanding (MOU) with NRCS before being credited with the value of in-kind contributions

I concur with the above listed statements and hereby commit the <Sponsor Names> to cooperate fully with NRCS for developing a plan for rehabilitation of <Name of Dam>.

<Signature>

<Name>

<Title<